



FY 2021  
STATE OF ARIZONA  
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET  
DISTRICTWIDE BUDGET

Proposed  
Version

BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2021 was

Proposed	June 8, 2020
Adopted	
Revised	
	Date

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SIGNED

The FY 2021 budget file for the version described above will be uploaded via the Common Logon on ADE's website by July 5, 2020.  
Type the Date as MM/DD/YYYY

_____ Superintendent Signature Kim Pearce Superintendent Name (Typed Name)	_____ Business Manager Signature Ronnie Mizner Business Manager Name (Typed Name)
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District Contact Employee: Ronnie Mizner  
Telephone: 928-688-4760 Email: [ronniemizner@sandersusd.net](mailto:ronniemizner@sandersusd.net)

REVENUES AND PROPERTY TAXATION

1. Total Budgeted Revenues for Fiscal Year 2020	\$	<u>12,000,000</u>
2. Estimated Revenues by Source for Fiscal Year 2021 (excluding property taxes)		
Local	1000 \$	<u>250,000</u>
Intermediate	2000 \$	<u>200,000</u>
State	3000 \$	<u>5,300,000</u>
Federal	4000 \$	<u>6,250,000</u>
TOTAL	\$	<u>12,000,000</u>

3. District Tax Rates for Prior and Budget Fiscal Years (A.R.S. §15-903.D.4)

	Prior FY 2020	Est. Budget FY 2021
Primary Tax Rate:	0.0000	0.0000
Secondary Tax Rates:		
M&O Override	0.0000	0.0000
Special Program Override	0.0000	0.0000
Capital Override	0.0000	0.0000
Class A Bonds	0.0000	0.0000
Class B Bonds	0.0000	0.0000
CTED	0.0000	0.0000
Desegregation	0.0000	0.0000
Total Secondary Tax Rate	0.0000	0.0000

TOTAL BUDGETED EXPENDITURES AND AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905.H)

	Budgeted Expenditures	Budget Limit
1. Maintenance and Operation Fund (from pages 1, line 30 and 7, line 11)	\$ <u>7,092,652</u>	\$ <u>7,092,652</u>
2. Unrestricted Capital Fund (from pages 4, line 10 and 8, line A.12)	\$ <u>794,974</u>	\$ <u>794,974</u>
3. Federal Projects Other Than Impact Aid (from Budget, page 6, Federal Projects, line 18 minus line 16)		\$ <u>1,583,645</u>
4. Total Aggregate School District Budget Limit (sum of lines 1 through 3)		\$ <u>9,471,271</u>

AVERAGE TEACHER SALARIES (A.R.S. §15-903.E)

1. Average salary of all teachers employed in FY 2021 (budget year)	\$	<u>52,269</u>
2. Average salary of all teachers employed in FY 2020 (prior year)	\$	<u>49,780</u>
3. Increase in average teacher salary from the prior year	\$	<u>2,489</u>
4. Percentage increase		<u>5%</u>

Comments on average salary calculation (Optional):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Average salary of all teachers employed in FY 2018	\$	<u>43,287</u>
6. Total percentage increase in average teacher salary since FY 2018	\$	<u>21%</u>

**DISTRICT CONTACT INFORMATION**

Superintendent  
 Executive Assistant to Superintendent  
 Chief Financial Officer  
 Business Manager 1  
 Business Manager 2  
 Business Consultant  
 School District Employee Report (SDER) Coordinator  
 SPED Data Reporting Coordinator  
 AzEDS/ADM Data Coordinator  
 Transportation Data Reporting Coordinator  
 CTE Coordinator  
 Poverty Coordinator  
 Assessments Coordinator  
 Curriculum Coordinator  
 Information Technology (IT) Director  
 Bookstore Manager  
 Governing Board Member  
 Governing Board Member  
 Governing Board Member  
 Governing Board Member  
 Governing Board Member  
 Governing Board Member  
 Governing Board Member  
 Governing Board Member  
 Governing Board Member

Prefix	First Name	Last Name	Email Address	Telephone Number	Extension
Mr.	Kim	Pearce	kimpearce@sandersusd.net	928-688-4747	
Mrs.	Kaylene	Bain	kaylenebain@sandersusd.net	928-688-4756	
Mr.	Ronnie	Mizner	ronniemizner@sandersusd.net	928-688-4760	
Mrs.	Barbara	Baca	barbarabaca@sandersusd.net	928-688-4758	
Ms.	Roselyn	Begay	roselynbegay@sandersusd.net	928-688-4700	
Ms.	Patrice	Jones	patricejones@sandersusd.net	929-688-4712	
Ms.	Florinda	Jackson	florindajackson@sandersusd.net	928-688-4755	
Mrs.	Lydia	Hill	lydiahill@sandersusd.net	928-688-4251	
Mrs.	Dora	Speirs	doraspeirs@sandersusd.net	928-688-4217	
Mrs.	Florinda	Jackson	florindajackson@sandersusd.net	928-688-4755	
Mr.	Arnold	Goodluck	arnoldgoodluck@sandersusd.net	928-688-4756	
Mr.	Duane	Noggle	duanegogle@sandersusd.net	928-688-4756	
Mrs.	Daisy	Slim	daisyslim@sandersusd.net	928-688-4756	
Mrs.	Anita	Watchman	anitawatchman@sandersusd.net	928-688-4756	
Mrs.	Marlene	Apachee	marleneapachee@sandersusd.net	928-688-4756	

Student Information Systems (SIS) Vendor  
 Accounting Information System  
 Bookstore Cash Receipting System  
 District's website home page address

SELECT from Dropdown

  
  
  


SIS Vendor: Edupoint (Synergy)

FUND 001 (M&O)

MAINTENANCE AND OPERATION (M&O) FUND

Expenditures		FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
		Prior FY	Budget FY						Prior FY 2020	Budget FY 2021	
100 Regular Education											
1000 Instruction	1.	43.10	48.00	3,043,194	836,126	175,370	34,335	3,856	3,459,593	4,092,881	18.3%
2000 Support Services											
2100 Students	2.	6.00	5.00	157,577	73,266	1,377	3,213		277,339	235,433	-15.1%
2200 Instructional Staff	3.	3.00	2.00	44,400	25,580	1,184	1,356		102,161	72,520	-29.0%
2300 General Administration	4.	0.00	0.00			42,000			0	42,000	--
2400 School Administration	5.	0.00	0.00						0	0	0.0%
2500 Central Services	6.	0.00	0.00						2,499	0	-100.0%
2600 Operation & Maintenance of Plant	7.	1.00	0.00						17,289	0	-100.0%
2900 Other	8.	0.00	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	9.	0.00	0.00						0	0	0.0%
610 School-Sponsored Coextrricular Activities	10.	0.00	0.00	6,375	1,867				8,242	8,242	0.0%
620 School-Sponsored Athletics	11.	0.00	0.00	73,607	19,651	4,794	1,173	24,735	123,359	123,960	0.5%
630 Other Instructional Programs	12.	0.00	0.00						0	0	0.0%
700, 800, 900 Other Programs	13.	0.00	0.00						0	0	0.0%
Regular Education Subsection Subtotal (lines 1-13)	14.	53.10	55.00	3,325,153	956,490	224,725	40,077	28,591	3,990,482	4,575,036	14.6%
200 and 300 Special Education											
1000 Instruction	15.	24.87	22.00	856,842	355,073		2,328		1,067,939	1,214,243	13.7%
2000 Support Services											
2100 Students	16.	0.00	0.00			210,712	973	561	140,275	212,246	51.3%
2200 Instructional Staff	17.	2.00	1.00	35,078	15,366	4,494			50,431	54,938	8.9%
2300 General Administration	18.	0.00	0.00						0	0	0.0%
2400 School Administration	19.	0.00	0.00						0	0	0.0%
2500 Central Services	20.	0.00	0.00						0	0	0.0%
2600 Operation & Maintenance of Plant	21.	0.00	0.00						0	0	0.0%
2900 Other	22.	0.00	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	23.	0.00	0.00						0	0	0.0%
Subtotal (lines 15-23)	24.	26.87	23.00	891,920	370,439	215,206	3,301	561	1,258,645	1,481,427	17.7%
400 Pupil Transportation	25.	18.50	18.00	493,674	244,863	40,035	220,102		941,423	998,674	6.1%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	0.00	0.00	0	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	27.	0.00	0.00						0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	28.	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	29.	0.00	0.00			37,515			36,779	37,515	2.0%
Total Expenditures (lines 14, and 24-29) (Cannot exceed page 7, line 11)	30.	98.47	96.00	4,710,747	1,571,792	517,481	263,480	29,152	6,227,329	7,092,652	13.9%

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

**SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)**

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY	
1. Total All Disability Classifications	950,000	1,066,228	1.
2. Gifted Education	0	0	2.
3. Remedial Education	0	0	3.
4. ELL Incremental Costs	0	0	4.
5. ELL Compensatory Instruction	0	0	5.
6. Vocational and Technical Education (non-CTED)	308,645	415,199	6.
7. Career Education (non-CTED)	0	0	7.
8. Career Technical Education (CTED)	0	0	8.
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	1,258,645	1,481,427	9.

**Proposed Ratios for Special Education**

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 14  
 Staff-Pupil 1 to 25

**Estimated FTE Certified Employees**

(A.R.S. §15-903.E.2)

	Prior FY	Budget FY
Number of FTE - Certified Employees	58.80	69.80
Number of FTE - Certified Purchased Services Personnel		3.00

**Expenditures Budgeted for Audit Services**

M&O Fund - Nonfederal	6350	42000
All Funds - Federal	6330	0

**FY 2021 Performance Pay (A.R.S. §15-920)**

Amount Budgeted in M&O Fund for a Performance Pay Component \$ -

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

**Expenditures Budgeted in the M&O Fund for Food Service**

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 20,000

(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

Expenditures		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 6810, 6890	Supplies 6600	Interest on Short-Term Debt 6850	Totals		% Increase/ Decrease
							Prior FY 2020	Budget FY 2021	
<b>Classroom Site Fund 011 - Base Salary</b>									
100 Regular Education									
1000 Instruction	1	279,557	13,968				268,698	293,525	9.2%
2100 Support Services - Students	2						0	0	0.0%
2200 Support Services - Instructional Staff	3						0	0	0.0%
Program 100 Subtotal (lines 1-3)	4	279,557	13,968				268,698	293,525	9.2%
200 and 300 Special Education									
1000 Instruction	5						12,819	0	-100.0%
2100 Support Services - Students	6						0	0	0.0%
2200 Support Services - Instructional Staff	7						0	0	0.0%
Program 200 and 300 Subtotal (lines 5-7)	8	0	0				12,819	0	-100.0%
Other Programs (Specify)									
1000 Instruction	9	18,624	3,725				0	22,349	-
2100 Support Services - Students	10						0	0	0.0%
2200 Support Services - Instructional Staff	11						0	0	0.0%
3300 Community Services Operations	12						0	0	0.0%
Other Programs Subtotal (lines 9-12)	13	18,624	3,725				0	22,349	-
Total Expenditures (lines 4, 8, and 13)	14	298,181	17,693				281,517	315,874	12.2%
<b>Classroom Site Fund 012 - Performance Pay</b>									
100 Regular Education									
1000 Instruction	15	377,275	35,670				545,783	412,945	-24.3%
2100 Support Services - Students	16						0	0	0.0%
2200 Support Services - Instructional Staff	17						0	0	0.0%
Program 100 Subtotal (lines 15-17)	18	377,275	35,670				545,783	412,945	-24.3%
200 and 300 Special Education									
1000 Instruction	19						8,800	0	-100.0%
2100 Support Services - Students	20						0	0	0.0%
2200 Support Services - Instructional Staff	21						0	0	0.0%
Program 200 and 300 Subtotal (lines 19-21)	22	0	0				8,800	0	-100.0%
Other Programs (Specify)									
1000 Instruction	23	24,600	4,920				0	29,520	-
2100 Support Services - Students	24						0	0	0.0%
2200 Support Services - Instructional Staff	25						0	0	0.0%
3300 Community Services Operations	26						0	0	0.0%
Other Programs Subtotal (lines 23-26)	27	24,600	4,920				0	29,520	-
Total Expenditures (lines 18, 22, and 27)	28	401,875	40,590				554,583	442,465	-20.2%
<b>Classroom Site Fund 013 - Other</b>									
100 Regular Education									
1000 Instruction	29	231,047	14,832	17,716			177,516	263,595	48.5%
2100 Support Services - Students	30						35,912	0	-100.0%
2200 Support Services - Instructional Staff	31						0	0	0.0%
2310 Support Services - Governing Board	32						0	0	0.0%
Program 100 Subtotal (lines 29-32)	33	231,047	14,832	17,716	0		213,428	263,595	23.5%
200 and 300 Special Education									
1000 Instruction	34	19,776	3,955	3,060			23,086	26,791	16.0%
2100 Support Services - Students	35						0	0	0.0%
2200 Support Services - Instructional Staff	36						0	0	0.0%
2310 Support Services - Governing Board	37						0	0	0.0%
Program 200 and 300 Subtotal (lines 34-37)	38	19,776	3,955	3,060	0		23,086	26,791	16.0%
530 Dropout Prevention Programs									
1000 Instruction	39						0	0	0.0%
Other Programs (Specify)									
1000 Instruction	40						0	0	0.0%
2100, 2200 Support Serv. Students & Instructional Staff	41						0	0	0.0%
2310 Support Services - Governing Board	42						0	0	0.0%
3300 Community Services Operations	43						0	0	0.0%
Other Programs Subtotal (lines 40-43)	44	0	0	0	0		0	0	0.0%
Total Expenditures (lines 33, 38, 39, and 44)	45	250,823	18,787	20,776	0		236,514	290,386	22.8%
Total Classroom Site Funds (lines 14, 28, and 45)	46	950,879	77,070	20,776	0		1,072,614	1,048,725	-2.2%

The district has budgeted an amount in Fund 011 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 012 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 013 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

**FUND 610 UNRESTRICTED CAPITAL OUTLAY (UCO) FUND**

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832	Interest (4) 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Prior FY 2020	Budget FY 2021	
Unrestricted Capital Outlay Override (1)							0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)									
1000 Instruction		201,530	226,440				129,591	427,970	230.2%
2000 Support Services									
2100, 2200 Students and Instructional Staff		2,269					7,437	2,269	-69.5%
2300, 2400, 2500, 2900 Administration			61,699				558,630	61,699	-89.0%
2600 Operation & Maintenance of Plant			102,926				32,833	102,926	213.5%
2700 Student Transportation			200,110				23,750	200,110	742.6%
3000 Operation of Noninstructional Services (5)							0	0	0.0%
4000 Facilities Acquisition and Construction							18,388	0	-100.0%
5000 Debt Service							0	0	0.0%
Total Unrestricted Capital Outlay Fund (lines 2-9)	0	203,799	591,175	0	0	0	770,629	794,974	3.2%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service

Enter the amount budgeted in UCO for Food Service [Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)] \$ 15,000

(2) Detail by object code:

	unrestricted
	Capital Outlay
6641 Library Books	\$ 2,269
6642 Textbooks	174,690
6643 Instructional Aids	26,840
673X Furniture and Equipment	222,398
673X Vehicles	200,063
673X Tech Hardware & Software	168,714

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Programs as described in A R S 815.711 \$ -

(3) Includes principal on Capital Equity Fund loans of \$ - , principal on capital leases of \$ - , and principal on bonds of \$ - .  
 (4) Includes interest on Capital Equity Fund loans of \$ - , interest on capital leases of \$ - , and interest on bonds of \$ - .

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B))]

Expenditures	UNRESTRICTED CAPITAL OUTLAY		BOND BUILDING		NEW SCHOOL FACILITIES		ADJACENT WAYS			
	Fund 610		Fund 630		Fund 695		Fund 620 (2)			
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY		
<b>Total Fund Expenditures</b>	1.	770,629	794,974	0		0		0		1.
<b>Select Object Codes Detail (1)</b>										
6150 Classified Salaries	2.	0		0		0		0		2.
6200 Employee Benefits	3.	0		0		0		0		3.
6450 Construction Services	4.	18,388		0		0		0		4.
6710 Land and Improvements	5.	0		0		0		0		5.
6720 Buildings and Improvements	6.	0		0		0		0		6.
673X Furniture and Equipment	7.	498,031	222,398	0		0		0		7.
673X Vehicles	8.	1,537	200,063	0		0		0		8.
673X Technology Hardware & Software	9.	188,988	168,714	0		0		0		9.
6831, 6832 Redemption of Principal	10.	0		0		0		0		10.
6841, 6842, 6850 Interest	11.	0		0		0		0		11.
Total (lines 2-11)	12.	706,944	591,175	0	0	0	0	0	0	12.
Total amounts reported on lines 2-11 above for:										
Renovation	13.	0	0	0				0		13.
New Construction	14.	0	0	0				0		14.
Other	15.	706,944	591,175	0		0		0		15.
Total (lines 13-15, must equal line 12)	16.	706,944	591,175	0	0	0	0	0	0	16.

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2021 \$ -

SPECIAL PROJECTS

FEDERAL PROJECTS

	FTE		TOTAL ALL FUNCTIONS	
	Prior FY	Budget FY	Prior FY	Budget FY
1. 100-130 ESEA Title I - Helping Disadvantaged Children	6000	8.75	1,189,556	1,184,085
2. 140-150 ESEA Title II - Prof. Dev. and Technology	6000	0.00	95,842	120,593
3. 160 ESEA Title IV - 21st Century Schools	6000	0.00	97,893	124,992
4. 170-180 ESEA Title V - Promote Informed Parent Choice	6000	0.00	0	0
5. 190 ESEA Title III - Limited Eng. & Immigrant Students	6000	0.00	0	0
6. 200 ESEA Title VII - Indian Education	6000	2.00	144,033	0
7. 210 ESEA Title VI - Flexibility and Accountability	6000	0.00	0	0
8. 220 IDEA Part B	6000	2.00	177,685	153,975
9. 230 Johnson-O'Malley	6000	0.00	53,818	0
10. 240 Workforce Investment Act	6000	0.00	0	0
11. 250 AEA - Adult Education	6000	0.00	0	0
12. 260-270 Vocational Education - Basic Grants	6000	0.00	46,086	0
13. 280 ESEA Title X - Homeless Education	6000	0.00	0	0
14. 290 Medicaid Reimbursement	6000	0.00	0	0
15. 374 E-Rate	6000	0.00	42,122	0
16. 378 Impact Aid	6000	31.50	32,000	7,804,136
17. 300-399 Other Federal Projects (Besides E-Rate & Impact Aid)	6000	0.00	0	8,200,027
18. Total Federal Project Funds (lines 1-17)		44.25	42,75	9,651,171

STATE PROJECTS

19. 400 Vocational Education	6000	0.00	0.00	7,719
20. 410 Early Childhood Block Grant	6000	0.00	0.00	0
21. 420 Ext. School Yr. - Pupils with Disabilities	6000	0.00	0.00	0
22. 425 Adult Basic Education	6000	0.00	0.00	0
23. 430 Chemical Abuse Prevention Programs	6000	0.00	0.00	0
24. 435 Academic Contests	6000	0.00	0.00	0
25. 450 Gifted Education	6000	0.00	0.00	0
26. 456 College Credit Exam Incentives	6000	0.00	0.00	0
27. 457 Results-based Funding	6000	0.00	0.00	0
28. 460 Environmental Special Plate	6000	0.00	0.00	0
29. 465-499 Other State Projects	6000	0.00	1.00	299,907
30. Total State Project Funds (lines 19-29)		0.00	1.00	307,626
31. Total Special Projects (lines 18 and 30)		44.25	43.75	9,958,797

INSTRUCTIONAL IMPROVEMENT FUND (020)

	Prior FY	Budget FY
1. Teacher Compensation Increases	6000	40,000
2. Class Size Reduction	6000	0
3. Dropout Prevention Programs (M&O purposes)	6000	53,256
4. Instructional Improvement Programs (M&O purposes)	6000	0
5. Total Instructional Improvement Fund (lines 1-4)		93,256

OTHER FUNDS

1. 050 County, City, and Town Grants	6000	0
2. 071 English Language Learner (1)	6000	0
3. 072 Compensatory Instruction (1)	6000	0
4. 500 School Plant (2)	6000	25,650
5. 510 Food Service	6000	638,601
6. 515 Civic Center	6000	18,163
7. 520 Community School	6000	0
8. 525 Auxiliary Operations	6000	4,411
9. 526 Extracurricular Activities Fees Tax Credit	6000	0
10. 530 Gifts and Donations	6000	3,000
11. 535 Career & Tech. Ed. & Voc. Ed. Projects	6000	0
12. 540 Fingerprint	6000	0
13. 545 School Opening	6000	0
14. 550 Insurance Proceeds	6000	0
15. 555 Textbooks	6000	0
16. 565 Litigation Recovery	6000	0
17. 570 Indirect Costs	6000	100,000
18. 575 Unemployment Insurance	6000	0
19. 580 Teacherage	6000	328,271
20. 585 Insurance Refund	6000	0
21. 590 Grants and Gifts to Teachers	6000	0
22. 595 Advertisement	6000	0
23. 596 Career Technical Education	6000	142,762
24. 597 Arizona Industry Credentials Incentive	6000	0
25. 639 Impact Aid Revenue Bond Building	6000	0
26. 650 Gifts and Donations-Capital	6000	0
27. 660 Condemnation	6000	0
28. 665 Energy and Water Savings	6000	0
29. 686 Emergency Deficiencies Correction	6000	0
30. 691 Building Renewal Grant	6000	7,000
31. 700 Debt Service	6000	0
32. 720 Impact Aid Revenue Bond Debt Service	6000	0
33. 850 Student Activities	6000	0
34. Other 0099 Impact Aid Construction	6000	90,000

INTERNAL SERVICE FUNDS 950-989

1. 9 Self-Insurance	6000	0
2. 955 Intergovernmental Agreements	6000	0
3. 9 OPEB	6000	0
4. 9 _____	6000	0

	Prior FY		Budget FY	
1.	0	0	0	1.
2.	0	82,627	0	2.
3.	0	0	0	3.
4.	25,650	12,000	0	4.
5.	638,601	650,000	0	5.
6.	18,163	17,000	0	6.
7.	0	0	0	7.
8.	4,411	4,400	0	8.
9.	0	0	0	9.
10.	3,000	2,700	0	10.
11.	0	0	0	11.
12.	0	0	0	12.
13.	0	0	0	13.
14.	0	0	0	14.
15.	0	0	0	15.
16.	0	0	0	16.
17.	100,000	100,000	0	17.
18.	0	0	0	18.
19.	328,271	168,000	0	19.
20.	0	36,000	0	20.
21.	0	0	0	21.
22.	0	0	0	22.
23.	142,762	0	0	23.
24.	0	0	0	24.
25.	0	0	0	25.
26.	0	0	0	26.
27.	0	0	0	27.
28.	0	0	0	28.
29.	0	0	0	29.
30.	7,000	0	0	30.
31.	0	0	0	31.
32.	0	0	0	32.
33.	0	0	0	33.
34.	90,000	172,000	0	34.

(1) From Supplement, line 10 and line 20, respectively.



**CALCULATION OF FY 2021 GENERAL BUDGET LIMIT  
(A.R.S. §15-947.C)**

		<u>A.</u> <u>Maintenance</u> <u>and Operation</u>	<u>B.</u> <u>Unrestricted</u> <u>Capital Outlay</u>
*1. FY 2021 Revenue Control Limit (RCL) (from APOR55 tab, page 4)	\$ <u>6,129,323</u>	\$ <u>6,129,323</u>	\$ <u>0</u>
*2. (a) FY 2021 District Additional Assistance (DAA) (from APOR55 tab, page 5)	\$ <u>372,501</u>		
(b) DAA Reduction for State Budget Adjustments (from APOR55 tab, page 5)	<u>0</u>		
(c) Total DAA (line 2.a minus 2.b)	\$ <u>372,501</u>		<u>372,501</u>
*3. FY 2021 Override Authorization (A.R.S. §§15-901 and 15-902 of 15-949) Small School Adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)			
(a) Maintenance and Operation			
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824) Local (Do <b>not</b> include full-day kindergarten or summer school tuition)			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts			
(c) Out-of-State Districts and Other Governments			
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools [not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)] (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
* (b) Tuition Out Debt Service (from Calculations page, Calculation of Tuition Out for High School Students, line 5) (A.R.S. §15-910.M)		<u>0</u>	
* (c) Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 13) (A.R.S. §15-943.01)		<u>927,329</u>	
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)			
(e) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2019 (A.R.S. §15-910.N)			
* (f) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (g) FY 2020 Performance Pay Unexpended Budget Carryforward (from Calculation page, Calculation of M&O Fund Budget Balance Carryforward, line 10.f) (A.R.S. §15-920)		<u>0</u>	
(h) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
* (i) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund			
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) Noncompliance Adjustment			
(e) ADM/Transportation Audit Adjustment			
(f) Other:			
*10. Estimated Allocation of Additional Funding (2016 Prop 123 & Laws 2015, 1st S.S., Ch. 1, §6)		<u>36,000</u>	
11. FY 2021 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)		\$ <u>7,092,652</u>	
12. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ <u>372,501</u>

\* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

**CALCULATION OF FY 2021 UNRESTRICTED CAPITAL BUDGET LIMIT AND CLASSROOM SITE FUND BUDGET LIMIT  
 (A.R.S. §15-947.D and A.R.S. §15-978)**

**UNRESTRICTED CAPITAL BUDGET LIMIT**

A. 1. FY 2020 Unrestricted Capital Budget Limit (UCBL) (from FY 2020 latest revised Budget, page 8, line A.12)	\$	<u>770,629</u>
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$	<u>0</u>
3. Adjusted Amount Available for FY 2020 Capital Expenditures (line A.1 + A.2)	\$	<u>770,629</u>
4. Amount Budgeted in Fund 610 in FY 2020 (from FY 2020 latest revised Budget, page 4, line 10)	\$	<u>770,629</u>
5. Lesser of line A.3 or the sum of line A.4 and any positive adjustment on line A.2	\$	<u>770,629</u>
6. FY 2020 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$	<u>350,000</u>
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$	<u>420,629</u>
8. Interest Earned in Fund 610 in FY 2020	\$	<u>1,844</u>
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$	<u></u>
10. Adjustment to UCBL for FY 2021 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions:	\$	<u></u>
(b) ADM/Transportation Audit Adjustment	\$	<u></u>
(c) Other:	\$	<u></u>
11. Amount to be Used for Capital Expenditures (from page 7, line 12)	\$	<u>372,501</u>
12. FY 2021 Unrestricted Capital Budget Limit (lines A.7 through A.11) (1)	\$	<u><u>794,974</u></u>

**CLASSROOM SITE FUND BUDGET LIMIT**

	Fund 011	Fund 012	Fund 013	Total Fund 010
B. 1. FY 2020 Classroom Site Fund Budget Limit (from FY 2020 latest revised Budget, page 8, line B.7)	281,517	554,583	236,514	1,072,614
2. FY 2020 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	55,253	290,280	117,969	463,502
3. Unexpended Budget Balance (line B.1 minus B.2)	226,264	264,303	118,545	609,112
4. Interest Earned in the Classroom Site Fund in FY 2020	4,750	8,443	2,122	15,315
5. FY 2021 Classroom Site Fund Allocation (provided by ADE, based on \$425) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	84,859.20	169,718.40	169,718.40	424,296.00
6. Adjustments to FY 2021 Classroom Site Fund Budget Limit (2)				0
7. FY 2021 Classroom Site Fund Budget Limit (Sum of lines B.3 through B.6) (3)	315,874	442,465	290,386	1,048,723

- (1) The amount budgeted on page 4, line 10 cannot exceed this amount.  
 (2) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.  
 (3) The amounts budgeted on page 3, lines 13, 26, 39, and 40 cannot exceed the respective amounts on this line.

SUPPLEMENT TO SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET FOR DISTRICTS THAT BUDGET FOR ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

English Language Learners Supplement	FTE		Salaries	Employee Benefits	Purchased Services 6300, 6400, 6500	Supplies	Property	Other	Totals		% Increase/Decrease
	Prior FY	Budget FY							Prior FY 2020	Budget FY 2021	
<b>Expenditures</b>			6100	6200	6500	6600	6700	6800			
<b>English Language Learner Fund 071 (A.R.S. §15-756.04)</b>											
1000 Instruction	1.	0.00	25,522	6,320					0	31,842	--
2000 Support Services											
2100 Students	2.	0.00							0	0	0.0%
2200 Instructional Staff	3.	0.00			43,900				0	43,900	--
2300 General Administration	4.	0.00							0	0	0.0%
2400 School Administration	5.	0.00							0	0	0.0%
2500 Central Services	6.	0.00			6,885				0	6,885	--
2600 Operation & Maintenance of Plant	7.	0.00							0	0	0.0%
2700 Student Transportation	8.	0.00							0	0	0.0%
2900 Other	9.	0.00							0	0	0.0%
<b>Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)</b>	10.	0.00	25,522	6,320	50,785	0		0	0	82,627	--
<b>Compensatory Instruction Fund 072 (A.R.S. §15-756.11)</b>											
1000 Instruction	11.	0.00							0	0	0.0%
2000 Support Services											
2100 Students	12.	0.00							0	0	0.0%
2200 Instructional Staff	13.	0.00							0	0	0.0%
2300 General Administration	14.	0.00							0	0	0.0%
2400 School Administration	15.	0.00							0	0	0.0%
2500 Central Services	16.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	17.	0.00							0	0	0.0%
2700 Student Transportation	18.	0.00							0	0	0.0%
2900 Other	19.	0.00							0	0	0.0%
<b>Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)</b>	20.	0.00	0	0	0	0		0	0	0	0.0%

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET

CTD NUMBER 010218000  
VERSION Proposed

I certify that the Budget of Sanders Unified School District, Apache County for fiscal year 2021 was officially proposed by the Governing Board on June 8, 2020, and that the complete Proposed Expenditure Budget may be reviewed by contacting Ronnie Mizner at the District Office, telephone 928-688-4760 during normal business hours.

President of the Governing Board

<b>1. Average Daily Membership:</b>		Prior Year	Budget Year	<b>4. Average Teacher Salaries (A.R.S. §15-903.E)</b>	
	<b>2019 ADM</b>	<b>2020 ADM</b>	<b>2021 ADM</b>	1. Average salary of all teachers employed in FY 2021 (budget year)	52,269
Attending	661.146	659.090	659.952	2. Average salary of all teachers employed in FY 2020 (prior year)	49,780
				3. Increase in average teacher salary from the prior year	2,489
				4. Percentage increase	5%
<b>2. Tax Rates:</b>		Prior FY	Est. Budget FY	Comments on average salary calculation (Optional):	
Primary Rate (equalization formula funding and budget add-ons not required to be in secondary rate)		0.0000	0.0000		
Secondary Rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		0.0000	0.0000		
<b>3. Budgeted Expenditures and Budget Limits:</b>		Budgeted		5. Average salary of all teachers employed in FY 2018	
		Expenditures	Budget Limit	6. Total percentage increase in average teacher salary since FY 2018	
Maintenance & Operation Fund		7,092,652	7,092,652	43,287	
Classroom Site Fund		1,048,725	1,048,723	21%	
Unrestricted Capital Outlay Fund		794,974	794,974		

MAINTENANCE AND OPERATION EXPENDITURES							
	Salaries and Benefits		Other		TOTAL		% Inc./(Decr.) from Prior FY
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
<b>100 Regular Education</b>							
1000 Instruction	3,250,220	3,879,320	209,373	213,561	3,459,593	4,092,881	18.3%
<b>2000 Support Services</b>							
2100 Students	272,839	230,843	4,500	4,590	277,339	235,433	-15.1%
2200 Instructional Staff	99,672	69,980	2,489	2,540	102,161	72,520	-29.0%
2300, 2400, 2500 Administration	2,499	0	0	42,000	2,499	42,000	1580.7%
2600 Oper./Maint. of Plant	17,289	0	0	0	17,289	0	-100.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
610 School-Sponsored Cocurric. Activities	8,242	8,242	0	0	8,242	8,242	0.0%
620 School-Sponsored Athletics	93,259	93,258	30,100	30,702	123,359	123,960	0.5%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
<b>Regular Education Subsection Subtotal</b>	<b>3,744,020</b>	<b>4,281,643</b>	<b>246,462</b>	<b>293,393</b>	<b>3,990,482</b>	<b>4,575,036</b>	<b>14.6%</b>
<b>200 and 300 Special Education</b>							
1000 Instruction	918,687	1,211,915	149,252	2,328	1,067,939	1,214,243	13.7%
<b>2000 Support Services</b>							
2100 Students	0	0	140,275	212,246	140,275	212,246	51.3%
2200 Instructional Staff	46,025	50,444	4,406	4,494	50,431	54,938	8.9%
2300, 2400, 2500 Administration	0	0	0	0	0	0	0.0%
2600 Oper./Maint. of Plant	0	0	0	0	0	0	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
<b>Special Education Subsection Subtotal</b>	<b>964,712</b>	<b>1,262,359</b>	<b>293,933</b>	<b>219,068</b>	<b>1,258,645</b>	<b>1,481,427</b>	<b>17.7%</b>
400 Pupil Transportation	686,387	738,537	255,036	260,137	941,423	998,674	6.1%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	0	0	36,779	37,515	36,779	37,515	2.0%
<b>TOTAL EXPENDITURES</b>	<b>5,395,119</b>	<b>6,282,539</b>	<b>832,210</b>	<b>810,113</b>	<b>6,227,329</b>	<b>7,092,652</b>	<b>13.9%</b>

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET (Concl'd)

CTD NUMBER 010218000  
 VERSION Proposed

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	6,227,329	7,092,652	865,323	13.9%
Instructional Improvement	93,256	93,256	0	0.0%
English Language Learner	0	82,627	82,627	--
Compensatory Instruction	0	0	0	0.0%
Classroom Site	1,072,614	1,048,725	(23,889)	-2.2%
Federal Projects	9,651,171	9,783,672	132,501	1.4%
State Projects	307,626	80,811	(226,815)	-73.7%
Unrestricted Capital Outlay	770,629	794,974	24,345	3.2%
New School Facilities	0	0	0	0.0%
Adjacent Ways	0	0	0	0.0%
Debt Service	0	0	0	0.0%
School Plant Fund	25,650	12,000	(13,650)	-53.2%
Auxiliary Operations	4,411	4,400	(11)	-0.2%
Bond Building	0	0	0	0.0%
Food Service	638,601	650,000	11,399	1.8%
Other	689,196	495,700	(193,496)	-28.1%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	950,000	1,066,228
Gifted Education	0	0
Remedial Education	0	0
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technical Education (non-CTED)	308,645	415,199
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	0	0
TOTAL	1,258,645	1,481,427

PROPOSED STAFFING SUMMARY				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, Principals, Other Administrators	1	4	5	1 to 132.0
Teachers		58	58	1 to 11.4
Other	2	10	12	1 to 55.0
Subtotal	3	72	75	1 to 8.8
Classified --				
Managers, Supervisors, Directors		3	3	1 to 220.0
Teachers Aides		17	17	1 to 38.8
Other		49	49	1 to 13.5
Subtotal	0	69	69	1 to 9.6
TOTAL	3	141	144	1 to 4.6
Special Education --				
Teacher		7	7	1 to 14.3
Staff	3	1	4	1 to 25.0

**FY 2021 Truth in Taxation Work Sheet (A.R.S. §15-905.01)**

1.	FY 2021 Truth in Taxation Base Limit (from FY 2020 TNT work sheet, line 3 + line 11)	\$ <u>0</u>
2.	Deduction for discontinued programs	\$ <u>0</u>
3.	Adjusted FY 2021 TNT Base Limit	\$ <u>0</u>

**Primary Property Tax Rate  
Related to Budgeted  
Expenditures**

**FY 2021 Budgeted Expenditures**

4.	Desegregation (no longer a primary levy, must be zero)	\$ <u>0</u>
5.	Dropout Prevention (from page 1, line 27)	\$ <u>0</u>
6.	Joint Career and Technical Education and Vocational Education Center	\$ <u>0</u>
7.	Small School Adjustment (from page 7, line 4, columns A and B)	\$ <u>0</u>

**Adjustments for FY 2020 Expenditures**

8.	Desegregation, Dropout Prevention, and Joint Career and Technical Education and Vocational Education Center	
a.	FY 2020 Total Actual Expenditures for programs above	\$ _____
b.	Sum of FY 2020 original budget amounts for programs above (from FY 2020 TNT work sheet, sum of lines 4, 5, and 6)	\$ <u>0</u>
c.	Expenditures over/(under) original budget (line 8.a minus line 8.b)	\$ <u>0</u>
9.	Small School Adjustment	
a.	FY 2020 final budget for Small School Adjustment	\$ _____
b.	FY 2020 original budget for Small School Adjustment (from FY 2020 TNT work sheet, line 7)	\$ <u>0</u>
c.	Amount over/(under) budget for Small School Adjustment (line 9.a minus line 9.b)	\$ <u>0</u>
10.	Total (add lines 4 through 7 and line 8.c. and line 9.c.)	\$ <u>0</u>
11.	Excess over Truth in Taxation Limit (1) (Line 10 minus line 3. If negative, enter zero.)	\$ <u>0</u>
12.	Amount to be Levied in FY 2021 for Adjacent Ways pursuant to A.R.S. §15-995 (from page 5, footnote 2) (1)	\$ <u>0</u>
13.	Amount to be Levied in FY 2021 for Liabilities in Excess of the Budget pursuant to A.R.S. §15-907 (1)	\$ _____

**Calculations for Truth in Taxation Notice**

A.	Sum of lines 11, 12, and 13	\$ <u>0</u>
B.1.	Current Assessed Value	\$ _____
B.2.	(Line 3 divided by line B.1) x \$10,000	\$ _____ (2)
C.1.	Sum of lines 3, 11, 12, and 13	\$ <u>0</u>
C.2.	(Line C.1 divided by line B.1) x \$10,000	\$ _____ (2)

- (1) If an amount on line 11, 12, or 13 is greater than zero, the district must publish a Truth in Taxation Hearing Notice as described in A.R.S. §15-905.01.
- (2) \$10,000 is used in these calculations to determine the amounts to include on the truth in taxation hearing notice for a \$100,000 home, as property taxes on residential properties are levied at 10% of the assessed valuation per A.R.S. §42-15003.

**DATA ENTRY SHEET**

FY 2021 LEGISLATIVE AMOUNTS	
Base Level Amount (A.R.S. §15-901, as amended by Laws 2020, Ch. 49, §2)	\$ 4,305.73
State Support Level per Route Mile (A.R.S. §15-945, as amended by Laws 2020, Ch. 49, §3)	\$ 2.76
0.5 mile or less OR more than 1.0 mile	\$ 2.74
More than 0.5 mile through 1.0 mile	\$ 1.9371
Qualifying Tax Rate for elementary or secondary (CTEDs use 0.05)	

**UNWEIGHTED STUDENT COUNT**

All districts must complete lines 1 through 6 below.  
 Prior years ADM amounts (lines 1 and 2) are used to calculate district additional assistance (DAA), including DAA growth factor if applicable, in accordance with A.R.S. §15-961. Estimated current year ADM (lines 3 through 6) is used to calculate the Group A weighted student count included in the Base Support Level calculation on the APBSS tab page 4.

Prior Years ADM (A.R.S. §§15-901 and 15-961)	PSD	K-8	9-12	Total
1. FY 2019 100th-Day ADM	0.000	434,761	224,329	661,146
2. FY 2020 100th-Day ADM				
3. Current Year ADM (A.R.S. §§15-943 and 15-808)	0.000	427,176	232,776	659,952
4. FY 2021 Estimated Non-AOI Student Count				0.000
5. FY 2021 Estimated AOI Full-Time Student Count				0.000
6. Total FY 2021 Estimated Student Count	0.000	427,176	232,776	659,952

**STUDENT COUNT BY CATEGORY**

Student counts used to calculate the Group B weighted add-on count used in calculating the Base Support Level.

	Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count
1. K-3 Reading	162,990		
2. K-3	162,990		
3. G11	66,440		
4. HI	0.000		
5. MID-R, A-R, and SLD-R	6,433		
6. MID-SE, A-SE, and SLD-SE*	1,000		
7. MID-SSI	0.000		
8. O-R	0.000		
9. E-SE*	2,000		
10. E-SI	0.000		
11. DD*, ED, MHID, SLD, SLP*, and OHI	85,735		
12. ICF	0.000		
13. MOI	0.000		
14. VI	1,000		
21. Total Add-on Count (lines 7 through 20)	488,590	0.000	0.000

**ADJUSTMENTS TO BASE SUPPORT LEVEL/BASE REVENUE CONTROL LIMIT (A.R.S. §15-944.E)**

- 1.   Check box(es) if the district's schools are designated as small isolated by the State Board of Education. (A.R.S. §15-901)
- 2.  Check box if the district has been approved for additional monies for teacher compensation by the State Board of Education. (A.R.S. §15-952)
- 3.  Check box if the district has been approved to provide 200 days of instruction by ADE. (A.R.S. §15-902.04)

4. Adjusted FY 2021 Base Level Amount	\$4,305.73
5. Actual Teacher Experience Index (TEI) from FY 2020 Teacher Experience Report (if actual TEI is less than 1.0000 use 1.0000) (A.R.S. §15-941)	1.0034
6. FY 2019 actual non-federal audit expenditures from all funds (A.R.S. §15-914.F)	\$48,960.00
7. FY 2019 actual federal audit expenditures from all funds	\$0.00
8. FY 2019 actual total audit expenditures from all funds (line 6 plus line 7)	\$48,960.00

**TRANSPORTATION (A.R.S. §§15-816.01, 15-945, as amended by Laws 2020, Ch. 49, §3, and 15-946)**

1. FY 2020 Approved Daily Route Miles	1,544.00	Pursuant to Law
2. Number of Eligible Students Transported in FY 2020	443.00	FY 2020 daily route
3. FY 2020 Annual Expenditure for Bus Drivers	\$0.00	line 4 FY 2019 daily
4. FY 2020 Annual Expenditure for Bus Passes	\$0.00	2020 statewide
5. Actual Route Miles traveled in July and August 2019 to Transport Pupils w/Disabilities for Extended School Year	0.00	check box in PSI
6. Estimated Route Miles Traveled in June 2020 to Transport Pupils w/Disabilities for Extended School Year	0.00	the TSL on the A route mileage.

**OTHER INFORMATION**

1. Capital Transportation Adjustment (A.R.S. §15-963.B)	
a. PSD	
b. K-8	
c. 9-12	
2. Actual DAA State Budget Reduction Amount calculated by ADE (leave blank for budget adoption)	
a. PSD and K-8	
b. 9-12	
3. Consolidation/Unification Increase for Transitional Costs incurred in first year (A.R.S. §§15-912 and 15-912.01)	

**ASSESSED PROPERTY VALUATIONS**

4. 2020 Primary Assessed Valuation (AV)	\$17,997,621
5. 2020 Primary Assessed Valuation (AV2)	
6. 2020 Salt River Project (SRP) Valuation	\$43,663
7. 2020 Government Property Lease Excise Tax Assessed Valuation	

**BUDGET BALANCE CARRYFORWARD (A.R.S. §15-943.01)**

8. Adjustments to the General Budget Limit (from FY 2020 BUDG75, leave blank for budget adoption)	
9. FY 2020 M&O Fund actual expenditures from FY 2020 A/R, amount will be estimated for budget adoption	\$5,100,000.00
10. FY 2020 M&O Fund actual Expenditures (if any) for:	
a. Special Program Override	
b. Desegregation (A.R.S. §15-910)	
c. Tuition Out Debt Service	
d. Dropout Prevention Programs	
e. Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)	
11. Performance Pay (A.R.S. §15-920)	
12. Budget Balance Carryforward transferred to the School Opening Fund (if any)	

**DISTRICTS RECEIVING FEDERAL IMPACT AID REVENUES (A.R.S. §15-905.R)**

13. FY 2021 Impact Aid Revenue	\$4,500,000.00
14. Impact Aid Revenue reported in FY 2021 to the Impact Aid Revenue Bond Debt Service Fund for principal and interest payments	
15. Impact Aid revenue transferred in FY 2021 to the M&O Fund to provide cash for the TRCL/ISL difference	\$537,099.83
16. Impact Aid revenue transferred in FY 2021 to the M&O Fund to reduce or eliminate taxes	\$662,772.86
17. FY 2020 Ending Cash Balance in the Impact Aid Fund	\$4,900,000.00

**DISTRICTS OPERATING UNDER THE PROVISIONS OF THE SMALL SCHOOL ADJUSTMENT (A.R.S. §15-949):**

18. <input type="checkbox"/> Check box if the district previously operated under a small school adjustment and no longer qualifies based on current year ADM. The phase down limit for an override election pursuant to A.R.S. §15-949 is shown in the appropriate section of the Calculations page. If this box is checked, the district must complete line 18 below.	
19. Enter the fiscal year that the district exceeded the allowable student counts for the first time (A.R.S. §15-949.C and E)	FY
For unified districts that qualified for a phase down limit for K-8 or 9-12 but not both, enter 10% of the RCL attributable to the non-unified K-8 or 9-12 weighted student count as provided in A.R.S. §15-971(R)(2)(a).	

**DISTRICTS NEEDING BSL ADJUSTMENT DUE TO TUITION LOSS (A.R.S. §§15-954 and 15-902.01):**

Only complete this section if the district receives less tuition from a district which is inside or outside of this state because the district of residence began to offer instruction in one or more high school grade levels not previously offered.

20. Base year - the fiscal year before the other district began to offer instruction	FY
21. Base Year Attending ADM Grades 9-12	
22. Number of tuitioned students lost in the year after the base year due to district of residence offering instruction in Grades 9-12 not offered previously	
23. Tuition received in base year	
24. Tuition received in fiscal year after base year	
25. <input type="checkbox"/> Check box if the district lost student count resulting from the formation of a joint unified school district pursuant to A.R.S. §15-450	
26. Additional number of tuitioned students lost in the second year after the base year (Type 05 districts only)	
27. Additional number of tuitioned students lost in the third year after the base year (Type 05 districts only)	

**TYPE 03 DISTRICT INFORMATION**

1. High School Student Count Transported by District of Residence to District of Attendance (A.R.S. §15-951.C)	
2. Tuition Out for High School Students (A.R.S. §§15-448, 15-842, 15-910.D.M. and 15-951)	

Attending District Name	Attending District CTD Number	Tuition Out High School Count	Debt Service Per Pupil Tuition	M&O & TCOS Per Pupil Tuition
a.				
b.				
c.				
d.				

Use lines 2 through 2 for budget adoption (as necessary)				
e.				
f.				
g.				
h.				
i.				
j.				

Check box for Type 03 districts no longer within a high school district due to the unification of the high school district. (A.R.S. §15-448.J)

**ACCOMMODATION DISTRICT (TYPE 01) INFORMATION (A.R.S. §15-974)**

Check box if the district offers instruction in grades 9-12. Accommodation districts only.  
 Only accommodation districts with a student count of more than 125 in grades K-8 or accommodation districts that offer instruction in grades 9-12 and have a student count of more than 100 in grades 9-12, should complete lines 2 through 4.

2. Maintenance & Operation (M&O) Fund FY 2020 ending cash balance	
3. 10% of the FY 2021 RCL calculated using the district's 2020 ADM	
4. Up to 5% of the FY 2021 RCL calculated pursuant to A.R.S. §15-482.B	\$

CALCULATIONS

CALCULATION OF SUPPORT LEVEL WEIGHTS (A.K.A. WEIGHTS)

Table with columns: SUPPORT LEVEL WEIGHTS, REMOVED OR EXCLUDED, NOT REMOVED OR EXCLUDED. Rows include Student Count, Support Level Weight, etc.

OTHER CALCULATION

- 1. District (DBL) Support Level 3 and total K-3 Reading weighted student counts.
2. Additional Tax in Districts budget for Equalization Assistance, Amount to be Levied and Paid to the State A.S. 1-1-11

CALCULATION OF DISTRICT ADDITIONAL ASSISTANCE (DAA) PER STUDENT COUNT AMOUNTS (A.K.A. \$15-955-F and 15-962-B)

Table with columns: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z. Rows include FY 2023 Student Count, Student Count, etc.

CALCULATION OF MAINTENANCE AND OPERATION (M&O) FUND BUDGET BALANCE CARRYOVER AMT (A.K.A. 15-962-B)

Table with columns: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z. Rows include FY 2023 Student Count, Student Count, etc.

CALCULATION OF THE AMOUNT AVAILABLE TO BE SPENT IN THE IMPACT AID FUND (A.K.A. 15-965-B)

Table with columns: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z. Rows include FY 2023 Student Count, Student Count, etc.

CALCULATION OF SMALL SCHOOL ADJUSTMENT PHASE DOWN LIMIT

Table with columns: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z. Rows include FY 2023 Student Count, Student Count, etc.

CALCULATION OF MANDATE OVERRIDE FOR A DISTRICT NO LONGER ELIGIBLE FOR A SMALL SCHOOL ADJUSTMENT

Table with columns: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z. Rows include FY 2023 Student Count, Student Count, etc.

CALCULATION OF TUTOR OUT FOR HIGH SCHOOL STUDENTS (A.K.A. \$15-444-L, 15-424, 15-930-M, and 15-951)

LEADS AND AMBERLEY QUOTIENT

Table with columns: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z. Rows include FY 2023 Student Count, Student Count, etc.

CALCULATION OF ADJUSTMENT FOR TUTOR LOSS AND STUDENT REVENUE LOSS PHASE-DOWN (A.K.A. 15-934 and 15-912-B)

Table with columns: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z. Rows include FY 2023 Student Count, Student Count, etc.

ADDITIONAL STATE AID TO EDUCATION (ASAE) INFORMATION FOR DEPARTMENT OF REVENUE (A.K.A. 15-932)

Table with columns: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z. Rows include FY 2023 Student Count, Student Count, etc.



**Basic Calculations For Equalization Assistance FY 2020-21** Basics Page: 1 of 4

Non-ADA Student Counts	PSD	K-6	9-12	Total	Student Count	PSD	K-6	9-12	Total
FY 2020-21 ADA	0.000	427.254	212.776	640.032	FY 2019-20 ADA	0.000	414.761	214.229	628.990

  

Weighted Student Counts	Student Count	Support Level Weight	Weighted Student Count
FY 2020-21 ADA District PSD	0.000	1.470	0.000
District K-6	427.276	1.294	553.051
District 9-12	212.776	1.682	356.922
<b>Sub Total</b>	<b>640.052</b>		<b>709.973</b>

  

ADA-Only (FY 2020-21 ADA)	Student Count	Support Level Weight	Weighted Student Count
K-7 Reading	162.990	0.840	136.911
K-7	162.990	0.840	136.911
ELL	66.440	0.115	7.641
IE	0.000	0.771	0.000
MDA-A-R, SDA-R	4.413	0.824	3.637
MDA-A-R, SDA-OC	1.000	0.747	0.747
MDA-IE	0.000	0.747	0.000
ORC	0.000	0.773	0.000
ORC	2.000	0.773	1.546
PSD	0.000	0.795	0.000
DFP (S), MBE, SLS, SLP, OR	82.735	0.863	71.404
DFP	0.000	0.822	0.000
MSD	0.000	0.421	0.000
MS	1.000	0.494	0.494
<b>Total Weighted Student Count ADA-Only</b>			<b>373.66</b>

**Basic Calculations For Equalization Assistance FY 2020-21** Basics Page: 2 of 4

Non-ADA-Only Student Counts	PSD	K-6	9-12	Total	Student Count	PSD	K-6	9-12	Total
FY 2020-21 ADA	0.000	0.000	0.000	0.000	FY 2019-20 ADA	0.000	0.000	0.000	0.000

  

Weighted Student Counts	Student Count	Support Level Weight	Weighted Student Count
FY 2020-21 ADA District PSD	0.000	1.470	0.000
District K-6	0.000	1.294	0.000
District 9-12	0.000	1.682	0.000
<b>Sub Total</b>	<b>0.000</b>		<b>0.000</b>

  

ADA-Only (FY 2020-21 ADA)	Student Count	Support Level Weight	Weighted Student Count
K-7 Reading	0.000	0.840	0.000
K-7	0.000	0.840	0.000
ELL	0.000	0.115	0.000
IE	0.000	0.771	0.000
MDA-A-R, SDA-R	0.000	0.824	0.000
MDA-A-R, SDA-OC	0.000	0.747	0.000
MDA-IE	0.000	0.747	0.000
ORC	0.000	0.773	0.000
ORC	0.000	0.773	0.000
PSD	0.000	0.795	0.000
DFP (S), MBE, SLS, SLP, OR	0.000	0.863	0.000
DFP	0.000	0.822	0.000
MSD	0.000	0.421	0.000
MS	0.000	0.494	0.000
<b>Total Weighted Student Count ADA-Only</b>			<b>0.000</b>

**Basic Calculations For Equalization Assistance FY 2020-21** Basics Page: 3 of 4

Non-ADA-Only Student Counts	PSD	K-6	9-12	Total	Student Count	PSD	K-6	9-12	Total
FY 2020-21 ADA	0.000	0.000	0.000	0.000	FY 2019-20 ADA	0.000	0.000	0.000	0.000

  

Weighted Student Counts	Student Count	Support Level Weight	Weighted Student Count
FY 2020-21 ADA District PSD	0.000	1.470	0.000
District K-6	0.000	1.294	0.000
District 9-12	0.000	1.682	0.000
<b>Sub Total</b>	<b>0.000</b>		<b>0.000</b>

  

ADA-Only (FY 2020-21 ADA)	Student Count	Support Level Weight	Weighted Student Count
K-7 Reading	0.000	0.840	0.000
K-7	0.000	0.840	0.000
ELL	0.000	0.115	0.000
IE	0.000	0.771	0.000
MDA-A-R, SDA-R	0.000	0.824	0.000
MDA-A-R, SDA-OC	0.000	0.747	0.000
MDA-IE	0.000	0.747	0.000
ORC	0.000	0.773	0.000
ORC	0.000	0.773	0.000
PSD	0.000	0.795	0.000
DFP (S), MBE, SLS, SLP, OR	0.000	0.863	0.000
DFP	0.000	0.822	0.000
MSD	0.000	0.421	0.000
MS	0.000	0.494	0.000
<b>Total Weighted Student Count ADA-Only</b>			<b>0.000</b>

**Basic Calculations For Equalization Assistance FY 2020-21** Basics Page: 4 of 4

Non-Support Level	Non-ADA	ADA-PT	ADA-FT	ADA-PT	ADA-FT	ADA-PT	ADA-FT	ADA-PT	ADA-FT
Enrolled BSL Amount	\$4,544,833.02	\$0.00	\$0.00	\$0.00	\$0.00	\$4,544,833.02	\$0.00	\$0.00	\$0.00
Teacher Expenses BSL	\$4,544,833.02	\$0.00	\$0.00	\$0.00	\$0.00	\$4,544,833.02	\$0.00	\$0.00	\$0.00
Enrolled BSL Amount Total	\$	\$	\$	\$	\$	\$4,544,833.02	\$0.00	\$0.00	\$0.00

  

ADA-Only (FY 2020-21 ADA)	Student Count	Support Level Weight	Weighted Student Count
K-7 Reading	0.000	0.840	0.000
K-7	0.000	0.840	0.000
ELL	0.000	0.115	0.000
IE	0.000	0.771	0.000
MDA-A-R, SDA-R	0.000	0.824	0.000
MDA-A-R, SDA-OC	0.000	0.747	0.000
MDA-IE	0.000	0.747	0.000
ORC	0.000	0.773	0.000
ORC	0.000	0.773	0.000
PSD	0.000	0.795	0.000
DFP (S), MBE, SLS, SLP, OR	0.000	0.863	0.000
DFP	0.000	0.822	0.000
MSD	0.000	0.421	0.000
MS	0.000	0.494	0.000
<b>Total Weighted Student Count ADA-Only</b>			<b>0.000</b>

**Basic Calculations For Equalization Assistance FY 2020-21** Basics Page: 5 of 4

ADA-Only (FY 2020-21 ADA)	Student Count	Support Level Weight	Weighted Student Count
K-7 Reading	0.000	0.840	0.000
K-7	0.000	0.840	0.000
ELL	0.000	0.115	0.000
IE	0.000	0.771	0.000
MDA-A-R, SDA-R	0.000	0.824	0.000
MDA-A-R, SDA-OC	0.000	0.747	0.000
MDA-IE	0.000	0.747	0.000
ORC	0.000	0.773	0.000
ORC	0.000	0.773	0.000
PSD	0.000	0.795	0.000
DFP (S), MBE, SLS, SLP, OR	0.000	0.863	0.000
DFP	0.000	0.822	0.000
MSD	0.000	0.421	0.000
MS	0.000	0.494	0.000
<b>Total Weighted Student Count ADA-Only</b>			<b>0.000</b>

**Basic Calculations For Equalization Assistance FY 2020-21** Basics Page: 6 of 4

ADA-Only (FY 2020-21 ADA)	Student Count	Support Level Weight	Weighted Student Count
K-7 Reading	0.000	0.840	0.000
K-7	0.000	0.840	0.000
ELL	0.000	0.115	0.000
IE	0.000	0.771	0.000
MDA-A-R, SDA-R	0.000	0.824	0.000
MDA-A-R, SDA-OC	0.000	0.747	0.000
MDA-IE	0.000	0.747	0.000
ORC	0.000	0.773	0.000
ORC	0.000	0.773	0.000
PSD	0.000	0.795	0.000
DFP (S), MBE, SLS, SLP, OR	0.000	0.863	0.000
DFP	0.000	0.822	0.000
MSD	0.000	0.421	0.000
MS	0.000	0.494	0.000
<b>Total Weighted Student Count ADA-Only</b>			<b>0.000</b>

**Basic Calculations For Equalization Assistance FY 2020-21** Basics Page: 7 of 4

ADA-Only (FY 2020-21 ADA)	Student Count	Support Level Weight	Weighted Student Count
K-7 Reading	0.000	0.840	0.000
K-7	0.000	0.840	0.000
ELL	0.000	0.115	0.000
IE	0.000	0.771	0.000
MDA-A-R, SDA-R	0.000	0.824	0.000
MDA-A-R, SDA-OC	0.000	0.747	0.000
MDA-IE	0.000	0.747	0.000
ORC	0.000	0.773	0.000
ORC	0.000	0.773	0.000
PSD	0.000	0.795	0.000
DFP (S), MBE, SLS, SLP, OR	0.000	0.863	0.000
DFP	0.000	0.822	0.000
MSD	0.000	0.421	0.000
MS	0.000	0.494	0.000
<b>Total Weighted Student Count ADA-Only</b>			<b>0.000</b>

Page	Reference	Instructions
	General	<p>These instructions are provided to help school districts prepare the expenditure budget. Within the forms, blue font and light blue highlights indicate that an instruction is linked to that specific line. An instructions button has also been provided that links to any general instructions or to the first instruction for a page. To return to the related form after reviewing the instructions, simply click on the form's tab at the bottom of the Excel screen or press the Alt and back arrow keys.</p> <p>Districts should complete the Data Entry page and Supplement, as applicable, <u>before</u> completing pages 1 through 8. To ensure that the district's data can be properly processed by ADE, formulas should not be changed without specific instructions from either the Arizona Auditor General's Office, Accountability Services Division, or ADE, School Finance.</p>
	General	<p>Amounts in the prior year columns should be recorded from the budget columns of the latest revised Budget for FY 2020. Amounts should be rounded to the nearest dollar.</p> <p>Districts should budget for FY 2021 retirement contributions at the rate of 12.04% and for long term disability at a rate of 0.18% for a total contribution rate of 12.22%. Districts should also budget for any applicable alternative contribution payments to state retirement at a rate of 10.21%.</p>
	Budget Revision	<p>Instructions for budget revision requirements have been incorporated into this document for each applicable line item. All lines that include revision instructions have a "Yes" in the Revision Instructions column to the right. To see only the revision instructions apply the filter so that only rows marked "Yes" will show.</p> <p>Prior to May 15 of the budget year, districts <u>must</u> make all of the revisions described in these instructions that would result in a decrease in budget limits and districts <u>may</u> make any of the described revisions that result in an increase in budget limits. Total expenditures in the Maintenance and Operation (M&amp;O), Unrestricted Capital Outlay (UCO), and Classroom Site Funds (CSF) must not exceed the adjusted General Budget Limit (GBL), Unrestricted Capital Budget Limit (UCBL), and Classroom Site Fund Budget Limit (CSFBL), respectively, as reported on pages 7 and 8 of the latest revised budget. Therefore, if the net change to any of these budget limits is a <u>decrease</u>, the district <u>must</u> reduce budgeted expenditures in the related fund, to ensure that the budgeted amounts are within the prescribed limit. If the net change to any of these budget limits is an <u>increase</u>, the district <u>may</u> choose to revise budgeted expenditures in the related fund.</p>
	Budget Revision Continued	<p>All districts must revise the FY 2021 budget to include the 2020 (prior year) and 2021 (current year) 100th-Day ADM from the applicable year's ADMS46-1 report, "Recalculated ADM State Aid Report."</p>
Cover	District Tax Rates	<p>District tax rates for FY 2020 should be the actual tax rates set by the County Board of Supervisors in August 2019. Tax rates for FY 2021 should be the district's best estimate. Districts should include detailed secondary tax rates for M&amp;O, Special Program, and Capital Overrides; Class A Bonds; Class B Bonds; Career Technical Education District (CTED); and Desegregation. Class A Bonds are general obligation bonds approved by voters on or before December 31, 1998. Class B Bonds are general obligation bonds approved by voters after December 31, 1998.</p>

Page	Reference	Instructions
Cover	Average Teacher Salaries	<p>In accordance with A.R.S. §15-903(E), a district's budget must include the prominent display of the average salary of all teachers employed by the district for the budget and prior years, and the increase in the average salary of all teachers employed by the district for the budget year reported in dollars and percentage. Districts must also prominently post this information on their website home pages separate from their budgets. The law does not provide a definition of a teacher. Districts should be consistent in the type of salary information included in this table from year to year. An optional comment box is available to provide details on the average teacher salary calculation used by the district.</p> <p><b>Budget Revision</b> Districts should revise the average teacher salary information any time a revised budget is submitted to ADE.</p>
District Contact Info		<p>Fill in the contact information for all positions listed on this tab. If any of the positions don't exist at your district, please fill in the appropriate person to contact related to that topic.</p> <p><b>Budget Revision</b> Districts should revise contact information, if necessary, any time a revised budget is submitted to ADE.</p>
1	Line 4	<p>Function code 2300, object code 6820-Judgments Against the District should be used to budget for excessive property tax valuation judgments to be paid in FY 2021. This amount should also be included on page 7, line 8(h). Pre-approval by ADE is required. Contact ADE's School Finance payment team at the email address below.</p> <p><a href="mailto:SFPaymentTeam@azed.gov">SFPaymentTeam@azed.gov</a></p>
1	Line 9	<p><b>Budget Revision</b> Districts participating in the National School Lunch Program that have not already budgeted for the state matching requirements, should include any amounts to be expended for their food service program in the M&amp;O Fund on this line before May 15. ADE's Health &amp; Nutrition Services will verify that amounts budgeted were spent when the annual financial reports are submitted. Any questions related to the state matching requirements should be directed to ADE's Health &amp; Nutrition Services at (602) 542-8700.</p>
1	Line 27	<p>A district authorized by ADE to continue participation in Dropout Prevention Programs for FY 2021 pursuant to Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2, must budget the additional amount on this line.</p>
1	Line 28	<p>A district that has entered into an intergovernmental agreement to establish a jointly owned and operated career and technical education and vocational education center, in accordance with A.R.S. §15-789, should budget for the center's expenditures on this line. A.R.S. §15-910.01 <b>This provision does not apply to CTEDs established pursuant to A.R.S. §15-392.</b></p> <p>A.R.S. §15-910.01 requires the State Board of Education (SBE) approval prior to including an amount here. <b>Currently, no districts have been authorized by the SBE.</b></p>
1	Line 29	<p>Districts should budget for K-3 Reading Program expenditures on this line. The SBE must give approval to a district before any portion of the monies generated by the K-3 reading support level weight may be distributed to the district. A.R.S. §15-211</p> <p>Contact ADE's Move on When Reading program area with questions concerning the K-3 Reading plan requirement and approval status at the link below.</p> <p><a href="http://www.azed.gov/mowr/">http://www.azed.gov/mowr/</a></p>

Page	Reference	Instructions
2	Spec. Ed. by Type	All expenditures budgeted in the M&O Fund for special education programs should be included regardless of the revenue source (e.g., state equalization assistance and property taxes). Districts should retain supporting documentation for the allocation of expenditures budgeted for individual special education programs. Supporting documentation should include a list of the programs, the number of teachers and students by program, and all computation work sheets. However, districts should budget total expenditures in Program 200—Special Education for disability classifications defined in A.R.S. §15-761 on line 1, Total All Disability Classifications.
2	Spec. Ed by Type - Lines 4 and 5	Program code 260—ELL Incremental Costs and program code 265—ELL Compensatory Instruction are required to track expenditures related to English Language Learners (ELL). See Supplement instructions for more information on ELL.
2	FTE Certified Employees	Include <b>all</b> certified personnel filling certified positions at the district.
2	Audit Services	Enter the budgeted expenditures for nonfederal program and compliance audits (required object code 6350) to be paid from the M&O Fund only, and the budgeted expenditures for federal single audits (optional object code 6330) from <u>all</u> funds.
2	M&O for Food Service	<p>Districts participating in the National School Lunch Program are required to budget a portion of their state revenues to support the operation of their food service program. Districts should budget in the M&amp;O Fund any amounts that will be expended during the 2021 school year for the operation of the food service program. Any questions related to the state matching requirements should be directed to ADE’s Health &amp; Nutrition Services at (602) 542-8700.</p> <p><b>Budget Revision</b> Districts that have not already budgeted for the state matching requirements, should include any amounts to be expended for their food service program in the M&amp;O Fund on this line before May 15. ADE’s Health &amp; Nutrition Services will verify that amounts budgeted were spent when the annual financial reports are submitted.</p>
3	General	The Classroom Site Funds (CSF) are budget-controlled funds that must be used to supplement, rather than supplant, existing monies and in accordance with Laws 2000, 5th S.S., Ch. 1, §62, must not be used for administrative purposes. See USFR Memorandum No. 194 for additional guidance on the use of CSF monies.
3	Lines 12, 26, and 43	<p>Include <b>allowable</b> CSF amounts for Function 3300—Community Service Operations on these lines. For example, if a district included a community school program, such as preschool for children without disabilities, as a CSF-eligible program related to its educational mission, expenditures for certified teacher salaries and related expenses may be allowable under CSF.</p> <p><b>No costs, other than allowable salaries and related expenses, may be made for community school programs with CSF monies.</b></p>
3	Lines 14, 28, and 45	Include amounts budgeted for registered warrant expense in the Interest on Short-Term Debt column. Districts should budget up to the Classroom Site Fund Budget Limit (CSFBL) as calculated on page 8, line B.7.
3	Lines 32, 37, and 42	<p>In accordance with A.R.S. §15-977(H), districts may make expenditures from Fund 013 for teacher liability insurance premiums. Include amounts for these types of expenditures on these lines.</p> <p><b>No administrative costs, other than teacher liability insurance premiums, may be made with CSF monies.</b></p>

Page	Reference	Instructions
3	Line 46	The total amount budgeted on line 46 cannot exceed the CSFBL on page 8, Line B.7. The total amount budgeted in FY 2021 will affect the next year's CSFBL. See A.R.S. §15-978 and calculation on page 8.
4	Line 10	The amount budgeted in the UCO Fund cannot exceed the Unrestricted Capital Budget Limit (UCBL) on page 8, line A.12. The amount budgeted in Fund 610 in FY 2021 will affect the next year's UCBL. See A.R.S. §15-947(D) and calculation on page 8.
4	Footnote 5	<p>Districts participating in the National School Lunch Program are required to budget a portion of their state revenues to support the operation of their food service program. Districts should budget in the UCO Fund any amounts that will be expended during the FY 2021 school year for the food service program. Any questions related to the state matching requirements should be directed to ADE's Health &amp; Nutrition Services at (602) 542-8700.</p> <p><b>Budget Revision</b> Districts that have not already budgeted for the state matching requirements, should include any amounts to be expended for their food service program in the UCO Fund on this line before May 15. ADE's Health &amp; Nutrition Services will verify that amounts budgeted were spent when the annual financial reports are submitted.</p>
5	Other Funds— Required Capital Expenditure Detail for Funds 610, 630, 695, & 620	<p>In accordance with A.R.S. §15-904(B), detailed budgeted and actual expenditures for only the items listed in lines 2-11 must be reported from the UCO (610), Bond Building (630), New School Facilities (695), and Adjacent Ways (620) Funds. The amounts reported on lines 2-11 may not include all expenditures of these funds as shown on line 1. Total budgeted expenditures for each fund should be included on line 1 of the table.</p> <p>In addition, these detailed expenditures reported on lines 2-11 must be separately reported as new construction or renovation on lines 13-15. If the designation of new construction or renovation does not apply to a particular expenditure reported on lines 2-11, the amount should be reported as "Other." Therefore, total budgeted expenditures for the detailed object codes listed for each fund as reported on line 12 must agree to the total amounts reported on line 16, by fund. Amounts on lines 12 and 16 may be less than the amounts on line 1 for each fund.</p>
5	Adjacent Ways Fund	<p>In accordance with A.R.S. §15-995, each adjacent ways project proposal must be filed with the School Facilities Board and include the project cost estimate. If the entire project cost for the adjacent ways project is greater than \$50,000, the expenditure cannot be made unless the School Facilities Board validates both of the following:</p> <ul style="list-style-type: none"> <li>-The project that is proposed to be funded by the assessment is in compliance with state laws relating to adjacent ways projects.</li> <li>-The proposal selected by the district does not contain any additional work that is not listed in the adjacent ways proposal submitted by the district.</li> </ul>
6	Federal Projects, Line 16	Districts that receive Impact Aid monies should deposit them in Fund 378—Impact Aid. Monies in the fund are federal monies not subject to legislative appropriation. All districts that receive Impact Aid revenue should complete the Districts Receiving Federal Impact Aid Revenues portion of the Other Information section on the Data Entry tab to calculate the amount available to be spent in the Impact Aid Fund.
6	Federal Projects, Line 17	<p>Include amounts for Funds 300-399 Other Federal Projects (besides Funds 374—E-Rate and Fund 378—Impact Aid, as they are separately reported on lines 15 and 16, respectively).</p> <p>Districts should also include Fund 326—Elementary and Secondary School Emergency Relief (ESSER) Fund and Fund 327—Governor's Emergency Education Relief (GEER) Fund for monies received from the Coronavirus Aid, Relief, and Economic Security (CARES) Act on this line.</p>

Page	Reference	Instructions
6	State Projects, Line 26	In accordance with A.R.S. §15-249.06, monies received from the college credit by examination incentive program should be deposited in Fund 456—College Credit Exam Incentives. At least 50% of the incentive bonus monies received from this program must be distributed to the associated classroom teacher for each student who passes a qualifying exam and to other teachers of relevant subjects who instructed that student, including but not limited to teachers in the same department or subject matter that contributed to the student passing the examination, as identified by the governing board or the school principal. The remainder of any bonus monies received from this program must be allocated by the school principal on behalf of the students who receive a passing score and may be used for teacher professional development or student instructional support, reimbursement of exam fees, or instructional materials.
6	State Projects, Line 27	In accordance A.R.S. §15-249.08, monies received from the Results-based Funding Fund should be deposited in Fund 457—Results-based Funding. Monies received must not supplant monies budgeted or received from any other source that are generally provided to that school. The majority of the monies received must be used at the school that earned the results for teacher salaries, to hire teachers, for school leader salaries, for classroom supplies, and for other strategies to sustain outcomes for students at that school. A portion of the monies received may be used for expanding and replicating that school site as a quality school model.
6	Other Funds, Lines 2 and 3	Funds 071 and 072 should be budgeted in detail on the Supplement. Fund totals will pull to these lines. See the instructions for the Supplement for additional information.
6	Other Funds, Line 4	In accordance with A.R.S. §15-1102, the proceeds from the sale or lease of school district property should be deposited in the School Plant Fund (500). Expenditures made from the School Plant Fund (500) should be made in accordance with the requirements of A.R.S. §15-1102. Districts may establish sub funds for School Plant in funds 501-504 to account for monies received that are restricted to different purposes by statute, but one total budget for all related monies must be reported here in Fund 500.
6	Other Funds Line 24	<p>In accordance with A.R.S. §15-249.15, monies received to provide incentive awards for high school graduates who obtain a certification, credential, or license that is accepted by a vocation or industry through a career technical education course or program should be deposited in Fund 597—Arizona Industry Credentials Incentive Fund.</p> <p>Expenditures from Fund 597 should be made for only the following purposes:</p> <ol style="list-style-type: none"> <li>1. For instructional costs and professional development for a career technical education program teacher to become a certifying professional for an approved certificate, credential, or license.</li> <li>2. To offset the students' cost of certification, credentialing, or licensure.</li> <li>3. For developmental costs related to creating, expanding or improving an approved site of a certificate, credential, or license career technical program or course.</li> <li>4. For instructional hardware, software, or supplies required for the certification, credentialing, or licensure.</li> <li>5. For career exploration in any school grade and awareness activities for parents, students, and the community for the approved sectors.</li> </ol>
6	Other Funds Line 33	Include expenditures for Fund 850—Student Activities on this line, as it is no longer a fiduciary fund.
6	Other Funds, Line 34	Budgeted expenditures related to monies remaining in Fund 080—Student Success Fund should be reported on line 32—Other, along with any other funds not included elsewhere in the budget.
6	Internal Service Funds, Line 2	Include all expenditures for Intergovernmental Agreements (IGAs) in this line. If the district uses funds other than 955 to separately account for multiple IGAs, all IGA fund expenditures should be totaled and reported on this line.

Page	Reference	Instructions
7	General	<p>For budget adoption, districts may apportion amounts on this page between the M&amp;O and UCO Funds. After original adoption, and prior to May 15 of the budget year, amounts may be reapportioned based on the budgetary needs of the district, unless otherwise indicated on Budget, page 7, or in the following instructions.</p> <p>Record in column A on this page all amounts budgeted for use in the M&amp;O Fund (to be included in the GBL). Record in column B all amounts budgeted for use in the UCO Fund (to be carried over to the calculations on Budget, page 8).</p> <p><b>Budget Revision</b> When actual amounts are required, use the actual amount to date plus the estimated amount for the remainder of the fiscal year. After the May 15 budget revision, amounts <b>cannot</b> be reallocated between M&amp;O and UCO.</p>
7	Line 1	<p>After completing the Data Entry tab, the amount of the district RCL from the APOR55 tab, page 4 will pull to line 1.</p> <p><b>Budget Revision</b> For budget revision, the Data Entry tab should be revised and the recalculated RCL will pull to line 1. See budget revision instructions for the Data Entry tab.</p>
7	Lines 2(a)-(c)	<p><b>Budget Revision</b> Compare the amount for District Additional Assistance (DAA) on lines 2(c) to the applicable amount calculated by ADE on page 1 of the most recent FY 2021 BUDG25 Report. The amounts on lines (a) and (b) can be reconciled to page 5 of the district's most recent FY 2021 APOR 55-1 report from ADE. Districts that include a reduction greater than the amount calculated by ADE on line (b), will reduce their budget capacity by that amount. See budget revision instructions for Data Entry tab, Other Information section, line 2.</p>
7	Line 2(b)	<p>Laws 2018, Ch. 285, §27, as amended by Laws 2020, Ch. 49, §6, requires ADE to reduce DAA for FY 2021 for school districts with 2020 ADM of 1,100 or more. See the instructions for Data Entry tab, Other Information, line 2.</p>
7	Line 3	<p>Do not include any overrides authorized to use excess Impact Aid cash on these lines.</p> <p>Districts should use prior year ADM to calculate the RCL for overrides (A.R.S. §15-943). Districts may recalculate their RCL based on prior year ADM in a separate copy of this budget file. <b>Do not</b> submit this separate copy of the file to ADE. Alternatively, districts can get weighted student counts from page 4 of ADE's FY 2020 "APOR Equalization Report", APOR 55-1. ADE has also posted a link to an override calculation worksheet that may be used as a guide in estimating the override amount. The override calculation worksheet and instructions can be found at the link below.</p> <p>In accordance with A.R.S. §15-951(B), the RCL used to determine the maximum M&amp;O and Special Program overrides for Type 03 districts does not include the tuition paid by the district for high school students attending another district.</p>
		<p><a href="http://www.azed.gov/finance/files/2020/04/budgetoverrideestimator.xls">http://www.azed.gov/finance/files/2020/04/budgetoverrideestimator.xls</a></p>
7	Line 3(a)	<p>See Line 3 Instructions above.</p> <p>If the voters in the override election authorize the district to exceed the RCL, and the increase is to be <b>fully funded by revenues other than property taxes</b> [A.R.S. §15-481(F)], only revenues derived from the FY 2020 ending cash balance in the M&amp;O Fund [after the primary tax rate is reduced to zero as required by A.R.S. §15-481(T)] may be used. A.R.S. §15-481(P) <b>Note: Districts will not be able to fund an override with Impact Aid monies in FY 2021, as Impact Aid monies are accounted for in the Impact Aid Fund.</b></p>

Page	Reference	Instructions
7	Line 3(a) Continued	The maximum amount a district may request for an M&O budget override is 15% of the district's RCL. If the district also requests a Special Program override pursuant to A.R.S. §15-482, the maximum amount a district may request for an M&O override is 10% of the RCL. A.R.S. §15-481(G)
7	Line 3(b)	See Line 3 Instructions above. If the voters in the override election authorize the district to exceed the Capital Outlay Revenue Limit or District Additional Assistance and the increase is to be <b>fully funded by revenues other than property taxes</b> [A.R.S. §15-481(M)], only revenues derived from the FY 2020 ending cash balance in the M&O and UCO Funds [after the primary tax rate is reduced to zero as required by A.R.S. §15-481(T)] may be used. A.R.S. §15-481(S) <b>Note: Districts will not be able to fund an override with Impact Aid monies in FY 2021, as Impact Aid monies are accounted for in the Impact Aid Fund.</b>  The maximum amount a district may request for a capital budget override is 10% of the RCL. A.R.S. §15-481(AA)
7	Line 3(c)	See Line 3 Instructions above. A.R.S. §15-482 allows a district to request a budget override for programs designed for preschool students with disabilities and students enrolled in kindergarten through grade 12. The amount for the Special Program override may not exceed 5% of the RCL.  If the voters in the override election authorize the district to exceed the RCL, and the increase is to be fully funded by revenues other than property taxes [A.R.S. §15-481(J)], the increase may only be budgeted and expended if sufficient monies are available in the M&O Fund. A.R.S. §15-481(Q) <b>Note: Districts will not be able to fund an override with Impact Aid monies in FY 2021, as Impact Aid monies are accounted for in the Impact Aid Fund.</b>
7	Lines 3(a)-(c)	<b>Budget Revision</b> If the RCL originally used to calculate an override was reduced after budget adoption, the district must recalculate the maximum M&O, UCO, and Special Program override amounts in accordance with the instructions above. Arizona Attorney General Opinion I90-020 prohibits districts from recalculating overrides based on an increase in the RCL after secondary taxes have been levied for the applicable year. The amounts reported on lines 3(a) through (c) may not exceed the lesser of the original or recalculated maximum override amounts.
7	Line 4	Districts with a student count of 125 or less in grades K-8, or 100 or less in grades 9-12 must include an amount on this line if they choose to make a small school adjustment to ensure that page 1, line 30 does not exceed the GBL for M&O. If the district previously qualified for a small school adjustment but has exceeded these student counts, see the instructions for Data Entry tab, Other Information section, lines 17 and 18. For the purposes of Small School Adjustment, districts should use prior year student count (2020 ADM). <b>Districts should not include amounts on these lines for expenditures that are to be made from the Impact Aid Fund.</b>  <b>Budget Revision</b> If the district received approval from the county board of supervisors to revise its budget to include the cost of additional pupils that were not anticipated at budget adoption in accordance with A.R.S. §15-949(A)(2), include the revised amount on this line and notify ADE of any approved increase via email at <a href="mailto:SFBudgetTeam@azed.gov">SFBudgetTeam@azed.gov</a> .



Page	Reference	Instructions
7	Line 5	<p>Districts charging tuition for full-day kindergarten and summer school should <u>not</u> include an increase to the GBL. These tuition revenues should be recorded in the Community School Fund (520).</p> <p><b>Budget Revision</b> Districts should compare actual tuition revenues received or expected to be received by June 30 to the amounts reported on lines 5(a) through (d) to determine whether the amounts must be decreased or may be increased.</p> <p><b>The debt service portion of tuition revenues should not be included on lines 5(a) through (d); as those revenues should be reported in the Debt Service Fund (700).</b></p>
7	Line 5(d)	<p>More information and instructions for calculating this amount can be found at the link below:</p>
		<p><a href="http://www.azed.gov/finance/certificates-of-educational-convenience/">http://www.azed.gov/finance/certificates-of-educational-convenience/</a></p>
7	Line 6	<p>Include assistance received from the State for students whose parents are employed by certain State institutions as described in A.R.S. §15-976. Also, include amounts paid to the school district through the special education voucher payment system such as payments for teaching students at the district instead of sending the student to the Arizona State Schools for the Deaf and the Blind.</p> <p><b>Budget Revision</b> Districts should use the work sheets provided by ADE to calculate the revised assistance to schools using the ADM reported on the FY 2021 ADM15. The work sheets are available on ADE’s website at the link below.</p>
		<p><a href="http://www.azed.gov/finance/certificates-of-educational-convenience/">http://www.azed.gov/finance/certificates-of-educational-convenience/</a></p>
7	Line 7	<p>Districts should <u>not</u> include amounts on this line for expenditures that are to be made from the Impact Aid Fund.</p> <p><b>Budget Revision</b> If the June 30, 2020, actual cash balance for the M&amp;O Fund was incorrectly estimated, an accommodation school district must complete and submit a revised budget file, even if the amount recorded on line 7 of the adopted budget is not revised. If the June 30, 2020 actual cash balance for the M&amp;O Fund was accurate, accommodation schools may revise this file for other changes.</p> <p>The Actual Budget Balance Carryforward displayed on Calculations tab, Calculation of M&amp;O Budget Balance Carryforward section, line 14.b should agree to the “Allowed Budget Balance Carry Forward” as reported on page 2 of the most recent FY 2020 BUDG75 Report.</p> <p>Record the district’s actual cash balance for the M&amp;O Fund at June 30, 2020, on Data Entry tab, Accommodation District Information section, line 2. Finally, districts should recalculate lines 3 and 4 based on the revised RCL on APOR55 tab, page 4.</p> <p>Districts should compare the recalculated amount on line 15(e) of the Calculations tab to line 7 to determine whether the amount must be decreased or may be increased.</p>
7	Line 8(a)	<p>The total amount budgeted for desegregation expenditures in the M&amp;O, UCO, and Impact Aid Funds cannot exceed the amount budgeted in FY 2009. Districts should <u>not</u> include amounts on these lines for desegregation expenditures that are to be made from the Impact Aid Fund.</p>

Page	Reference	Instructions
7	Line 8(b)	<p>Districts should not include amounts on this line for expenditures that are to be made from the Impact Aid Fund.</p> <p><b>Budget Revision</b></p> <p>A common school district not within a high school district (Type 03) should report any adjustment for the excess debt service portion of actual tuition, as described in A.R.S. §§15-910(M) and 15-951(A) and (F), on this line. (See Budget Revision instructions for Data Entry tab, Type 03 District Information section, line 2.)</p>
7	Line 8(c)	<p>Districts are required to use actual expenditures in calculating the budget balance carryforward. Districts that <b>have overexpended</b> in the FY 2020 M&amp;O Fund as authorized by the county board of supervisors, in accordance with A.R.S. §15-907, <b>cannot record a budget balance carryforward.</b></p> <p>Districts should complete Data Entry page, Other Information section, lines 8 through 11. Districts may transfer an amount to the School Opening Fund, not to exceed the lesser of the FY 2020 M&amp;O Fund ending cash balance or the actual budget balance carryforward. The amount transferred will reduce the amount of the budget balance carryforward; therefore, the amount carried forward may not exceed the amount on Calculation page, Calculation of M&amp;O Fund Budget Balance Carryforward section, line 13.</p> <p><b>Budget Revision</b></p> <p>Districts should compare the amount on line 8(c) to the allowable amount on the FY 2020 BUDG75 Report to determine if revisions are necessary. The amounts on this line cannot exceed the amount reported on page 2 of the BUDG75 Report.</p>
7	Line 8(d)	<p>A district authorized by ADE to continue participation in the Dropout Prevention Programs, in accordance with Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2, for FY 2021 may record on this line an amount not to exceed the amount budgeted for the Dropout Prevention Programs in FY 1991. Districts should not include amounts on this line for expenditures that are to be made from the Impact Aid Fund.</p>
7	Line 8(e)	<p>A district may budget an amount less than or equal to interest expense for registering warrants or for net interest expense (interest expense minus interest income) on tax anticipation notes outside the FY 2021 RCL, <b>if both of the following conditions apply:</b></p> <p>--The County Treasurer pooled all school district monies for investment during FY 2019 as provided in A.R.S. §15-996.</p> <p>--For those districts that received state aid in FY 2019, the districts applied for state aid apportionment before the date set as provided in A.R.S. §15-973.</p>
7	Line 8(f)	<p>For the first 3 years that a joint career and technical education and vocational education center is operating and serving students, all or a portion of the center's expenditures may be budgeted outside the RCL. A.R.S. §15-910.01 requires the State Board of Education (SBE) approval prior to including an amount here. The district <u>must</u> notify the SBE before adopting a Budget for the first year of operation, and notify ADE School Finance if this line will be used in calculating the GBL. Currently, no districts have been authorized by the SBE. <b>This provision does not apply to career technical education districts established pursuant to A.R.S. §15-392.</b></p>
7	Line 8(g)	<p>Do <u>not</u> include amounts budgeted for the Performance Pay component of the CSF here.</p> <p><b>Budget Revision</b></p> <p>Districts should compare the amount on this line to the applicable amounts on the FY 2020 BUDG75 Report to determine if revisions are necessary. The amounts on this line cannot exceed the amounts reported on page 2 of the BUDG75 Report.</p>

Page	Reference	Instructions
7	Line 8(h)	Record the amount of any judgments expected to be paid in FY 2021 for an excessive property tax valuation judgment per A.R.S. §§42-16213 and 42-16214. This amount should also be included on page 1, line 4. Pre-approval by ADE is required. Contact ADE's School Finance payment team by email at SFPaymentTeam@azed.gov.
7	Line 8(i)	Record the amount of reimbursements for unorganized territory mileage received from performance of a transportation services contract.  <b>Budget Revision</b> Districts should compare actual reimbursements for transportation services received or expected to be received by June 30 to the amount reported on this line. The amount on this line cannot exceed the actual amount received for providing these transportation services.
7	Line 9	Record adjustments to the General Budget Limit on these lines. If more than 1 year or type of adjustment is recorded on any one line, indicate each year and the associated amount for each type of adjustment in the line description, but record only one combined amount for all years and types on each line. Record negative amounts in parentheses. Districts that need assistance with the adjustments should contact ADE's budget team.  <b>Budget Revision</b> Districts should compare the budgeted adjustment amounts to the applicable ADE calculated values on page 1 of the most recent FY 2021 BUDG25, to determine if the amounts should be revised.
7	Line 10	For FY 2021, 2016 Prop 123 and Laws 2015, 1st Special Session, Ch. 1, §6 provide total additional funding of \$75,000,000 to districts and charter schools on a pro rata basis. Districts should increase their budget limits by <b>estimating</b> their portion of the increase by multiplying the district's percentage of statewide weighted student count, as reported on page 1 of its most recent Classroom Site Fund Detail Report, by \$75,000,000. <b>However, actual amounts will vary and ADE will notify districts of the final amounts.</b> District CSF Detail Reports can be accessed at the link below.  <b>Budget Revision</b> Districts should compare actual additional funding received or expected to be received for the fiscal year to the amount reported on this line. The amount on this line cannot exceed the actual amount received for additional funding.
		<a href="http://apps.azed.gov/SchoolFinanceReports/Reports">http://apps.azed.gov/SchoolFinanceReports/Reports</a>
8	Line A.2	<b>Budget Revision</b> Line A.2, if required, should agree to the most recent FY 2020 BUDG75 Report, page 2, "Add to FY21 Expenditure Budget for (UNR), page 8, line A2" This line will also include any positive or negative A.R.S. §15-915 adjustments as approved by ADE. Contact ADE's School Finance budget team with questions concerning the reconciliation of any differences at SFBudgetTeam@azed.gov.
8	Lines A.3	<b>Budget Revision</b> Line A.3 should agree to the most recent FY 2020 BUDG75 Report, page 2 "Unrestricted Capital Available for FY20." Contact ADE's School Finance budget team with questions concerning the reconciliation of any differences at SFBudgetTeam@azed.gov.
8	Line A.6	<b>Budget Revision</b> This line should reflect total actual UCO Fund 610 expenditures as reported on the district's FY 2020 AFR, less expenditures approved under A.R.S. §15-907 that are in excess of the most recently revised adopted FY 2020 UCO budget (budget page 4, line 10).
8	Line A.8	<b>Budget Revision</b> Line A.8 should agree to the actual amount of interest earned on investments as reported on the district's FY 2020 AFR for the UCO Fund.

Page	Reference	Instructions
8	Line A.9	<p>The district should forward a copy of the award letter from the SFB stating the specific amount being deposited in Fund 610, to ADE's School Finance budget team at SFBudgetTeam@azed.gov.</p> <p><b>Budget Revision</b> Enter the amount of money, if any, received or expected to be received, by fiscal year end.</p>
8	Line A.10	<p>Record adjustments to the UCBL on these lines. If more than 1 year or type of adjustment is recorded for any one line, indicate each year and the associated amount for each type of adjustment in the line description, but record only one combined amount for all years and types on each line. Record negative amounts in parentheses. Districts should contact ADE's School Finance budget team at SFBudgetTeam@azed.gov before budgeting an amount on this line.</p>
8	Line A.10 continued	<p><b>Budget Revision</b> Districts should compare budgeted adjustment amounts to the applicable ADE calculated values on page 2 of the most recent FY 2021 BUDG25, to determine if the amounts should be revised.</p>
8	Line B.2	<p><b>Budget Revision</b> Line B.2 should reflect total actual CSF expenditures as reported on the district's FY 2020 AFR.</p>
8	Line B.4	<p><b>Budget Revision</b> This line should agree to the total actual interest earned on CSF investments, as reported on the FY 2020 AFR for all 3 CSFs.</p>
8	Line B.5	<p>In accordance with A.R.S. §15-977(G)(1), the per pupil amount is calculated based on estimated available resources in the Classroom Site Fund for the budget year and adjusted for prior year revenue carryforwards or shortfalls. However, actual payments to districts may differ from the estimated per pupil Classroom Site Fund allocation. The FY 2021 allocation for the district is \$425 multiplied by the district's weighted student count (based on fundable students attending within the school district). The FY 2021 CSF actual payments detail reports will be available on ADE's website at the link below beginning in August 2020.</p>
		<p><a href="http://apps.azed.gov/SchoolFinanceReports/Reports">http://apps.azed.gov/SchoolFinanceReports/Reports</a></p>
8	Line B.6	<p>Some districts have lost CSF budget capacity from budgeting less than the CSFBL in prior years. This line may be used to recapture that budget capacity. Districts that need assistance with the adjustment should contact ADE's budget team.</p>
Suppl	ELL General	<p>A.R.S. §15-756.02 requires each school district to implement on a school-by-school basis 1 or more Structured English Immersion (SEI) and Alternative English Instruction (AEI) models adopted or approved by the State Board of Education pursuant to §A.R.S. 15-756.01. A.R.S. §15-756.01 defines incremental costs as the costs that are associated with an SEI program pursuant to A.R.S. §15-752 or an AEI program pursuant to A.R.S. §15-753 that are in addition to the normal costs of conducting programs for English proficient students. Further, incremental costs do not include costs that replace the same types of service provided to English proficient students or compensatory instruction.</p> <p>A.R.S. §15-756.11 defined compensatory instruction as programs in addition to normal classroom instruction that may include individual or small group instruction, extended day classes, summer school, or intersession school. Compensatory instruction programs must be limited to improving the English proficiency of current ELL students and students who were ELL students and who have been reclassified as English proficient within the previous 2 years.</p>

<b>Page</b>	<b>Reference</b>	<b>Instructions</b>
Suppl	ELL General Continued	ELL Fund 071 is used to account for monies received from ADE to provide for the incremental cost of instruction to ELLs and must be used to supplement existing programs. In accordance with A.R.S. §15-756.03 and .04 ELL monies must not be used to supplant federal, state, or local monies, including desegregation monies, previously used for ELLs, or used to pay for the normal costs of conducting programs for English proficient students. Districts are required to submit a separate ELL Budget Request Form to ADE to request these monies for FY 2021.
Suppl	ELL General Continued	In accordance with A.R.S. §15-756.11, the Compensatory Instruction Fund 072 is used to account for monies received from ADE for compensatory instruction programs in addition to normal classroom instruction as described above. Monies must be used to supplement existing programs and not supplant federal, state, or local monies, including desegregation monies levied pursuant to A.R.S. §15-910, used for ELLs or ELL compensatory instruction that were budgeted as of February 23, 2006. For FY 2021, there were no new monies available for compensatory instruction programs. ADE will allow districts to use the remaining monies but will deduct those amounts from future funding requests for compensatory instruction programs.
Suppl	ELL General Continued	In all funds where ELL costs are incurred, districts should use program code 260—ELL Incremental Costs to record incremental costs necessary to implement an approved ELL model, program code 265—ELL Compensatory Instruction to record the costs of providing compensatory instruction to ELL students and students reclassified as English proficient in the last 2 years, and program code 435—Pupil Transportation—ELL Compensatory Instruction for transportation costs approved as part of compensatory instruction. However, when desegregation monies in the M&O Fund are used to pay for incremental or compensatory instruction costs, districts should use program codes 514—ELL Incremental Costs and 515—ELL Compensatory Instruction.
Suppl	ELL General Continued	Districts may have ELL costs, in funds other than ELL Fund 071 and Compensatory Instruction Fund 072, that are beyond the incremental costs necessary to implement an approved ELL model and that are not considered compensatory instruction by statute. Districts should code these costs to program code 100—Regular Education. Districts may choose to separately track these costs in their accounting records using a more detailed program code under 100, such as program code 160.
Summary	Page 1	Districts should report total PSD-12 average daily membership for fiscal years 2019 and 2020 from the ADMS45-2 Report, available on ADE's website. Districts should estimate 2021 current fiscal year ADM.
Truth in Taxation Work Sheet	General	In accordance with A.R.S. §15-905.01, a district must hold a truth in taxation hearing on or before the adoption of the expenditure budget if the district budgets an amount that is higher than the truth in taxation base limit, levies any amount for adjacent ways pursuant to A.R.S. §15-995, or levies any amount for liabilities in excess of the budget pursuant to A.R.S. §15-907.

<b>Page</b>	<b>Reference</b>	<b>Instructions</b>
Truth in Taxation Work Sheet	General Continued	All districts must complete the Truth in Taxation Work Sheet to calculate the district's truth in taxation base limit, to determine if a hearing is required, and to report the portion of the FY 2021 primary property tax rate related to each of the truth in taxation expenditure categories. Information from this Work Sheet is provided to the Department of Revenue, Property Tax Oversight Commission. If an amount on line 11, 12, or 13 is greater than zero, the district must publish a truth in taxation hearing notice and hold a hearing. The amounts calculated on lines A, B.2, and C.2 of the Work Sheet should be used, where indicated, on the sample truth in taxation hearing notice. Districts must submit the completed Work Sheet to ADE as part of the budget package and must notify ADE of any subsequent changes to the truth in taxation base limit. If a truth in taxation hearing is held, the Work Sheet must also be made available to the general public at the hearing. See Review, Submission, and Publication Instructions issued with the 2021 expenditure budget forms and A.R.S. §15-905.01 for further requirements.
Truth in Taxation Work Sheet	General Continued	The truth in taxation work sheet and notice do not need to be completed for budget revisions. The impact of any revisions should be included in the following year's truth in taxation calculation.
Truth in Taxation Work Sheet	Line 1	The prior year TNT Base Limit reported on line 1 is the total of the Adjusted FY 2020 TNT Base Limit and the 2020 Excess over TNT Limit. This calculation assumes that the district properly noticed any required TNT Hearing in 2020. If the district reported an amount on the Excess over Truth in Taxation Limit line in 2020 but did not provide the required notification of a TNT hearing, the 2020 Excess over TNT Limit amount should not be added here.
Truth in Taxation Work Sheet	Line 2	Use this line to reduce the TNT Base limit (line 1) for programs that the district is no longer eligible to budget for. Districts that are no longer eligible to budget for any of the programs on lines 4 through 7, or if the expenditures for those programs will be made only in the Impact Aid Fund, should have a TNT base limit of zero after deducting amounts for discontinued programs on this line.
Truth in Taxation Work Sheet	Line 8.a	Use actual expenditures to date plus estimated amounts for the remainder of FY 2020.

Page	Reference	Instructions
Data Entry	General	Districts should enter their CTD number and select the budget version on the Cover page <b>prior</b> to completing the Data Entry page. Formulas included on the Calculations and APOR55 pages will pull the data from the Data Entry and the Cover pages to calculate the amounts required for pages 7 and 8.
Data Entry	General	<p>The same data used by school districts to complete the budget work sheets prior to FY 2020 is entered on the Data Entry page and used in the Calculations and APOR55 pages.</p> <p>Districts should complete the applicable portions of the Data Entry tab before completing the Budget forms. To ensure that the district's data can be properly processed by ADE, formulas should not be changed without specific instructions from either the Arizona Auditor General's Accountability Services Division or ADE, School Finance.</p>
Data Entry	Unweighted Student Count Line 1	<p>FY 2019 ADM is used to calculate the district's FY 2021 District Additional Assistance (DAA) growth factor, if any.</p> <p>Obtain the total ADM amount from the most recent ADE report "Basic Calculations for Equalization Assistance," APOR 55-1, available on ADE's website.</p>
Data Entry	Unweighted Student Count Line 2	<p><b>Prior Year ADM</b> FY 2020 100th-day ADM is used for all districts in the calculation of District Additional Assistance (DAA).</p> <p>Obtain total 100th-day ADM for PSD, K-8, and 9-12, including AOI students, from ADE report "2019-2020 Recalculated ADM State Aid Report," ADMS46-1, available on ADE's website.</p> <p>For common school districts not within a high school district (Type 03), the 9-12 column for this line should include only those students in grades 9-12 actually taught by the Type 03 district, if any.</p> <p><b>Budget Revision</b></p> <p>Districts should update amounts on this line to reflect 2020 100th-day ADM as reported on ADE report "2019-2020 Recalculated ADM State Aid Report," ADMS46-1.</p>
Data Entry	Unweighted Student Count Lines 3, 4, and 5	<p><b>Current Year ADM</b> Current year ADM amounts are used to calculate the group A weighted student count and the weighted student count for the BSL calculation on the APOR55 page.</p> <p>For budget adoption, districts should estimate the student counts for Non-AOI, AOI Full-Time and AOI Part-Time for FY 2021. There are no ADE reports available to refer to at the time of budget adoption for these counts.</p> <p>For common school districts not within a high school district (Type 03), the 9-12 column for this line should include only those students in grades 9-12 that will be taught by the Type 03 district, if any.</p> <p><b>Budget Revision</b></p> <p>Districts should update amounts on these lines to reflect 2021 100th-day ADM as reported on ADE report "2020-2021 Recalculated ADM State Aid Report," ADMS46-1, available on ADE's website.</p>

Page	Reference	Instructions
Data Entry	Student Count by Category Lines 7 through 20	<p>For budget adoption, districts should estimate the FY 2021 student count for these lines.</p> <p><b>Budget Revision</b></p> <p>After the 100th-day in session, student counts to determine the Add-On weighted student counts should be obtained from the following ADE reports:</p> <p><b>K-3 Student Counts for both the K-3 &amp; K-3 Reading support level weights</b>  “Summary Adjusted ADM Report,” ADM20</p> <p><b>ELL</b>  “English Language Learner Average Daily Membership,” ELL20</p> <p><b>Children with Disabilities</b>  “Special Education Program Summary ADM Report,” SPED20</p>
Data Entry	Student Count by Category Line 7	<p>In accordance with A.R.S. §15-943, use these lines for the K-3 Reading support level weight.</p> <p>A.R.S. §15-211 requires districts to submit a plan for improving the reading proficiency of its pupils in Kindergarten programs and grades 1-3 to ADE by October 1 each year. This plan is required to include a budget for the use of the monies generated by the K-3 and K-3 Reading support level weights. Additionally, districts are required to use the monies generated by the K-3 Reading support level weight ONLY on instructional purposes intended to improve reading proficiency for pupils in Kindergarten programs and grades 1-3 with particular emphasis on pupils in Kindergarten programs and grades 1 and 2.</p> <p>K-3 Reading weight will only be included in the district's APOR55-1 and BUDG25 <b>after</b> the district's K-3 Reading Program Plan is approved by the State Board of Education.</p> <p>To facilitate budgeting for the monies generated by the K-3 and K-3 Reading support level weights, the portion of the district's base support level (BSL) that is generated by the K-3 and K-3 Reading support level weights is calculated and shown on line 1 in the Other Information section of the Calculations tab.</p> <p>Questions concerning the K-3 Reading plan requirement and approval status should be directed to ADE's Move on When Reading section at the link below:</p>
		<a href="http://www.azed.gov/mowr/">http://www.azed.gov/mowr/</a>
Data Entry	Student Count by Category Line 9	ELL (English Learners)
Data Entry	Student Count by Category Line 10	HI (Hearing Impairment)
Data Entry	Student Count by Category Line 11	MD - R (Multiple Disabilities - Resource), A - R (Autism - Resource), and SID - R (Severe Intellectual Disability - Resource)
Data Entry	Student Count by Category Line 12	MD - SC (Multiple Disabilities - Self-contained), A - SC (Autism - Self-contained), and SID - SC (Severe Intellectual Disability - Self-contained)
Data Entry	Student Count by Category Line 13	MD - SSI (Multiple Disabilities Severe Sensory Impairment)



<b>Page</b>	<b>Reference</b>	<b>Instructions</b>
Data Entry	Student Count by Category Line 14	OI -R (Orthopedic Impairment - Resource)
Data Entry	Student Count by Category Line 15	OI - SC (Orthopedic Impairment - Self Contained)
Data Entry	Student Count by Category Line 16	P - SD (Preschool - Severe Delay)
Data Entry	Student Count by Category Line 17	DD (Developmental Delay for children in kindergarten through age 10), ED (Emotional Disability), MIID (Mild Intellectual Disability), SLD (Specific Learning Disability), SLI (Speech/Language Impairment for K-12), and OHI (Other Health Impairments)
Data Entry	Student Count by Category Line 18	ED - P (Emotional Delay - Private)
Data Entry	Student Count by Category Line 19	MOID (Moderate Intellectual Disability)
Data Entry	Student Count by Category Line 20	VI (Visual Impairment)
Data Entry	Adjustments to BSL/BRCL Line 1	Districts with grades designated as small isolated districts by the State Board of Education in accordance with A.R.S. §15-901 should mark the appropriate check box(es) on this line to activate the increase for small isolated districts in the calculation of the Group A support level weight. Districts that have all grade levels designated as small isolated by the State Board of Education should mark both check boxes.
Data Entry	Adjustments to BSL/BRCL Line 2	Districts approved by the State Board of Education to receive additional monies for teacher compensation in accordance with A.R.S. §15-952 should use the check box on this line to activate the increase for the calculation of the BSL/BRCL.
Data Entry	Adjustments to BSL/BRCL Line 3	In accordance with A.R.S. §15-902.04, school districts electing to provide 200 days of instruction during FY 2021 must receive approval from ADE prior to June 1, 2020. These districts should use the check box on this line to activate the increase for the calculation of the BSL/BRCL and the TSL/TRCL.  Please contact the district's ADE School Finance account analyst for specific instructions and the form to request approval. Please contact ADE's School Finance account analyst team by email for specific instructions at the link below.
		<a href="mailto:SFAnalystTeam@azed.gov">SFAnalystTeam@azed.gov</a>
Data Entry	Adjustments to BSL/BRCL Line 4	As districts mark the proper check boxes on lines 1 through 3 above, the Adjusted FY 2021 Base Level Amount will automatically update to the proper amount to be used on page 4 of the APOR55 tab.
Data Entry	Adjustments to BSL/BRCL Line 5	Use the FY 2020 "Teacher Experience Index (TEI)," SDER 96, available on ADE's website at the link below. Districts should print a copy or save an electronic copy for their records.
		<a href="http://www.azed.gov/sder/publicreports.asp">www.azed.gov/sder/publicreports.asp</a>
Data Entry	Adjustments to BSL/BRCL Line 6	A.R.S. §15-914.F allows districts to increase the BSL if financial and compliance audit costs will be incurred for the budget year. Enter the <b>non-federal</b> FY 2019 audit expenditures from all funds on line 6. Amount entered should agree to the district's FY 2019 AFR.  Do <b>not</b> include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's reports to ASBO and GFOA for certification or for the preparation of the Meritorious Budget Award application to ASBO).

Page	Reference	Instructions
Data Entry	Adjustments to BSL/BRCL Line 7	<p>Enter the FY 2019 <b>federal</b> audit expenditures from all funds (should agree to FY 2019 AFR).</p> <p>Do not include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's reports to ASBO and GFOA for certification or for the preparation of the Meritorious Budget Award application to ASBO).</p>
Data Entry	Transportation Lines 1 & 2	<p>Obtain the amounts from the ADE report "Transportation Route Report," TRAN 55-1, available on ADE's website.</p> <p>A common school district not within a high school district must use the approved daily route miles and eligible students transported, excluding approved daily route miles and eligible students for high school students attending school in another district and being transported by another district.</p> <p>Laws 2020, Ch. 47, §1, allows school districts whose FY 2020 approved daily route miles were lower than its daily route miles for FY 2019 due to the FY 2020 statewide school closure to calculate the FY 2021 transportation support level (TSL) using the daily route miles from FY 2019. Districts should still enter their FY 2020 approved daily route miles on this line.</p> <p>The FY 2021 TSL calculation will be made automatically on page 4 of the APOR55 tab, using the higher of the district's FY 2019 or FY 2020 daily route miles, for those districts that indicate the reduction was due to the statewide school closure on the Data Entry tab.</p>
Data Entry	Transportation Lines 3 & 4	<p>Used to increase the transportation support level for the annual expenditure for bus tokens and passes for students who qualify as eligible students as defined by A.R.S. §15-901. Enter the FY 2019 annual expenditures for bus tokens and passes from the ADE report "Transportation Route Report," TRAN 55-1, available on ADE's website.</p>
Data Entry	Transportation Line 5	<p>The Extended School Year Route Miles for Pupils with Disabilities are obtained from the ADE report "Transportation Route Report," TRAN 55-1, available on ADE's website.</p>
Data Entry	Other Information Line 1	<p>Enter any amount approved by the State Board of Education for a Capital Transportation Adjustment. Districts are eligible to receive a Capital Transportation Adjustment for the purchase of transportation vehicles if the district:</p> <ul style="list-style-type: none"> <li>--Has a student count of fewer than 600 in kindergarten and grades 1-12,</li> <li>--Transports as eligible students at least one-third of the total student count of the district, and</li> <li>--Has an approved daily route mileage per eligible student transported of more than 1.0, calculated in accordance with A.R.S. §15-945 on page 4 of the APOR55 tab.</li> </ul> <p>Any amount reported on this line will be pulled to the DAA Adjustment line on page 5 of the APOR55 tab.</p> <p>Amounts entered on lines 1(a) through 1(c) should agree to the DAA Adjustment amounts reported on the district's APOR 55-1, p. 5.</p>

Page	Reference	Instructions
Data Entry    APOR55	Other Information Line 2   Page 5	<p>Laws 2018, Ch. 285, §27, as amended by Laws 2020, Ch. 49, §6, requires ADE to reduce district additional assistance (DAA) for school districts with 2020 ADM of 1,100 or more for FY 2021.</p> <p>For budget adoption, districts with 2020 ADM of <b>1,100 or more</b> will have the reduction calculated on page 5 of the APOR55 tab at 16% of the calculated DAA. To override this calculation, districts <b>may</b> enter amounts on lines 2.a and 2.b. Districts with 2020 ADM of <b>less than 1,100</b> are exempt from the reduction and no amounts should be entered on lines 2.a and 2.b. Districts with 2020 ADM close to the 1,100 threshold should contact ADE, School Finance, for additional guidance on calculating the reduction. <b>The actual amount will vary and ADE will notify districts of the final amounts.</b></p> <p>The Governor and the Legislature intend that districts increase the total percentage of classroom spending over the prior year's percentages in the combined categories of instruction, student support, and instructional support.</p> <p><b>Budget Revision</b> Districts should enter the actual reduction amounts received from ADE for budget revisions on lines 2.a and 2.b.</p>
Data Entry	Other Information Line 2 Continued	If the district enters amounts for capital transportation adjustment on lines 1.a through 1.c these amounts are also included in the DAA Adjustment line on the APOR55 tab, page 5. These amounts will cause a discrepancy between the DAA Adjustment shown on the APOR55 tab and the amount reported on the District's actual APOR 55-1 report until the capital transportation amounts are manually loaded into the APOR system by ADE, which usually occurs in March.
Data Entry	Other Information Line 3	Include the amount of any transitional costs that are directly associated with routine formalities that are necessary as a result of consolidation, such as changing of signs, letterhead, stationery and similar issues.
Data Entry	Other Information Line 5	Unified districts (Type 02) with a 9-12 Primary Assessed Valuation that differs from its PSD-8 Primary Assessed Valuation should enter its 9-12 valuation on the AV2 line.
Data Entry	Other Information Line 8	This line should be left blank for budget adoption. Once the BUDG75 Report is available, districts may recalculate carryforward amounts for reconciliation to ADE's BUDG75 Report by filling in amounts on these lines from that report and zero filling the unexpended budget lines 10(a) through 10(e) below.
Data Entry	Other Information Line 9	For budget adoption, M&O actual expenditures should be based upon the FY 2020 actual expenditures to date plus estimated expenditures for the remainder of the fiscal year including encumbrances.
Data Entry	Other Information Line 10.f	In accordance with A.R.S. §15-920, districts may budget any unexpended budget balance in the M&O section attributable to the Performance Pay component in its salary schedule from FY 2020 for use in that component in FY 2021. The Performance Pay budget amount is the portion of FY 2020 M&O expenditures budgeted for a performance pay component of the salary schedule shown on the FY 2020 Budget, page 2. Additionally, the amount calculated on this line, is specifically exempt from the RCL and should be entered on the Budget, page 7, line 8(g).
Data Entry	Other Information Line 12	<p><b>Districts receiving Impact Aid revenues only:</b> Include the amount from the most recent FY 2020 designated "Voucher for Impact Aid Section 8003 Payments," "Total Payments Summary" line not including any section 8005(d)(2)-Late Applicant 10% Payment Reduction and any section 8007 construction amounts that would be included in Fund 699—Federal Impact Aid (Construction). Also, include any Section 8002 payments and any prior year Impact Aid payments expected to be received after the FY 2020 encumbrance period and recorded in FY 2021 revenues.</p>

Page	Reference	Instructions
Data Entry	Other Information Line 14	<p><b>Districts receiving Impact Aid revenues only:</b> Districts that do not levy taxes to cover the difference between the equalization assistance funding provided through the TSL and the locally funded TRCL, may transfer Impact Aid cash to the M&amp;O Fund to provide funding for the TSL/TRCL difference. The TSL/TRCL difference is shown to the right and the amount entered on line 14 should not exceed this amount.</p>
Data Entry	Other Information Line 15	<p><b>Districts receiving Impact Aid revenues only:</b> This line could include the amount of the qualifying tax levy calculated on APOR 55-1, page 6 for districts that do not levy taxes.</p>
Data Entry	Other Information Line 17	<p><b>Districts operating under a small school adjustment only:</b> This section applies to any district that operated under the provisions of the small school adjustment, in accordance with A.R.S. §15-949(A), and exceeded the allowable student counts in the current year. Districts may hold an override election as provided in A.R.S. §15-481. Select the checkbox to calculate the maximum amount the district may budget on Budget, page 7, line 3(a), subject to an override election. The calculated amount will be displayed in the appropriate section of the Calculations tab. For purposes of small school adjustment, the FY 2021 student count is the 2020 ADM. Districts that activate this checkbox <b>must</b> also complete line 18 below.</p>
Data Entry	Other Information Line 18	<p><b>Districts operating under a small school adjustment only:</b> Enter the fiscal year that the district exceeded the allowable student counts for the first time as a 4 digit year. For assistance in determining the proper fiscal year to enter on this line districts should contact ADE, School Finance at SFBudgetTeam@azed.gov.</p>
Data Entry	Type 03 District Information Line 2	<p>In accordance with A.R.S. §15-951, Type 03 common school districts may increase their Revenue Control Limit (RCL) and District Support Level (DSL) for tuition payable for high school students who attend school in another school district. However, the bond issues (Debt Service) portion of those costs that are included in the RCL and DSL are limited based on the number of students for which the resident district pays tuition; the remaining bond issues portion may be used to increase the General Budget Limit (GBL) on page 7.</p>
Data Entry	Type 03 District Information Line 2 Continued	<p>This section allows common school districts not within a high school district (Type 03) to budget the amount of tuition expenditures that will increase the DSL and RCL and the amount that will increase the GBL, based on the estimated tuition charges provided by the district of attendance. The estimated tuition for the budget year is to be provided by the District of Attendance by May 1 of the current year.</p> <p><b>Budget Revision</b></p> <p>The final amounts for all districts must be included on lines 2.f through 2.j. The total tuition adjustment (difference between lines 2.a through 2.e and lines 2.f through 2.j) will pull automatically to the calculation of the DSL and RCL.</p> <p>Final tuition charges will be provided by the District of Attendance by May 1 of the budget year, and amounts should be adjusted accordingly in lines 2.f through 2.j before May 15. Lines 2.a through 2.e should <b>not</b> be revised. (Note: Tuition bill charges may be reported by fund type. This relates to how the District of Attendance will apply tuition payments received; these are not the funds that the District of Residence must pay tuition from.)</p> <p>Districts should not include amounts for expenditures that are to be made from the Impact Aid Fund.</p>

<b>Page</b>	<b>Reference</b>	<b>Instructions</b>
Data Entry	Type 03 District Information Line 3	Common school districts no longer within a high school district due to the unification of the high school district that pay tuition that includes existing debt service from the former high school district or that includes the portion of any debt service of the unified school district that pertains to any construction or renovation of high school facilities should use the check box to properly calculate the district's debt service limitation on the Calculations page.
Data Entry	Accommodation District (Type 01) Information Line 1	<b>Accommodation districts only:</b> Accommodation districts that offer instruction in grades 9-12 should mark the check box to increase the transportation activity support level factor in accordance with A.R.S. §15-945.
Data Entry	Accommodation District (Type 01) Information Line 2	<b>Accommodation districts only:</b> Only accommodation schools with a student count of <b>more</b> than 125 in grades K-8 or accommodation schools that offer instruction in grades 9-12 and have a student count of <b>more</b> than 100 in grades 9-12, should complete lines 2 through 4.  The maximum RCL addition that may be authorized by the County School Superintendent is displayed on Calculations tab, Calculation of M&O Fund Budget Balance Carryforward, line 15.e. The amount entered on page 7, line 7 cannot exceed this amount.
Calculations	General	This page uses formulas and the information entered on the Cover and the Data Entry page to make the calculations that previously had been performed in the budget work sheets prior to FY 2020. Cells highlighted in pink contain a link to the related cell on the Data Entry page.  As no data is entered on this page, all cells are locked and formulas should not be changed without specific instructions from either the Arizona Auditor General's Accountability Services Division or ADE, School Finance.
Calculations	Debt Service Per Pupil Tuition	If the district pays tuition to other districts for greater than 1,000 pupils or if the check box is activated on Data Entry page, line 3, the actual debt service cost per pupil is shown. (A.R.S. §§15-824 and 15-448.J)  If the district pays tuition to other districts for 750 or fewer pupils, the lesser of the actual debt service cost per pupil or \$750 is shown. If the district pays tuition to other districts for 1,000 or fewer but more than 750 pupils, the lesser of the actual debt service cost per pupil or \$800 is shown. (A.R.S. §15-824)
Calculations	Debt Service Tuition Limit	If the district pays tuition to other districts for greater than 1,000 pupils or if the check box is activated on Data Entry page, line 3, the actual debt service cost per pupil is shown. (A.R.S. §§15-951.F and 15-448.J)  If the district pays tuition to other districts for 750 or fewer pupils, \$150 is shown. If the district pays tuition to other districts for 1,000 or fewer but more than 750 pupils, \$200 is shown. (A.R.S. §15-951.F)
APOR55	General	Amounts entered on the Data Entry page will automatically populate the appropriate fields on the APOR55 page. Districts should compare and, when necessary, revise budgeted amounts to agree to the district's APOR 55-1 report, after it is issued by ADE.
APOR55	Page 4, Audit Service Expense	The amount shown for audit expense may not agree to the District's actual APOR 55-1 report from ADE until the amount is manually entered by ADE later in the fiscal year.

Page	Reference	Instructions																								
APOR55	Page 4, Activity Trip Level Factors	<p>In accordance with A.R.S. §15-945(B), the support level for academic education, career and technical education, vocational education, and athletic trips is computed by multiplying the To and From School Support Level by the appropriate factor from the table below.</p> <table border="1" data-bbox="500 367 1412 598"> <thead> <tr> <th data-bbox="500 367 836 420">District type</th> <th colspan="2" data-bbox="836 367 1412 399">Route miles per eligible student</th> </tr> <tr> <th data-bbox="500 399 836 420"></th> <th data-bbox="836 399 1096 420"><u>1.0 or less</u></th> <th data-bbox="1096 399 1412 420"><u>More than 1.0</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="500 420 836 451">Type 01 w/o HS instruction</td> <td data-bbox="836 420 1096 451">0.10</td> <td data-bbox="1096 420 1412 451">0.12</td> </tr> <tr> <td data-bbox="500 451 836 483">Type 01 w/ HS instruction</td> <td data-bbox="836 451 1096 483">0.15</td> <td data-bbox="1096 451 1412 483">0.18</td> </tr> <tr> <td data-bbox="500 483 836 514">Type 02</td> <td data-bbox="836 483 1096 514">0.15</td> <td data-bbox="1096 483 1412 514">0.18</td> </tr> <tr> <td data-bbox="500 514 836 546">Type 03</td> <td data-bbox="836 514 1096 546">0.15</td> <td data-bbox="1096 514 1412 546">0.18</td> </tr> <tr> <td data-bbox="500 546 836 577">Type 04</td> <td data-bbox="836 546 1096 577">0.10</td> <td data-bbox="1096 546 1412 577">0.12</td> </tr> <tr> <td data-bbox="500 577 836 609">Type 05</td> <td data-bbox="836 577 1096 609">0.25</td> <td data-bbox="1096 577 1412 609">0.30</td> </tr> </tbody> </table>	District type	Route miles per eligible student			<u>1.0 or less</u>	<u>More than 1.0</u>	Type 01 w/o HS instruction	0.10	0.12	Type 01 w/ HS instruction	0.15	0.18	Type 02	0.15	0.18	Type 03	0.15	0.18	Type 04	0.10	0.12	Type 05	0.25	0.30
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